

**HAYWARDS HEATH TOWN COUNCIL  
MEETING OF HAYWARDS HEATH TOWN COUNCIL**

**Minutes of the meeting held on Monday 18<sup>th</sup> March 2019**

**Councillors: Christopher Ash-Edwards**

**Jonathan Ash-Edwards**

**Anne Boutrup \*\***

**Clare Cheney**

**Rod Clarke**

**Emma Clayton\*\***

**Ruth de Mierre**

**Sandy Ellis**

**Stephen Hillier**

**Matthew Jeffers**

**James Knight**

**Clive Laband**

**Alastair McPherson**

**Howard Muddin**

**Mike Pulfer**

**Sujan Wickremaratchi\*\***

**Apologies\*\* Absent\***

**Also present: None**

**75. Council Prayer**

Members stood for the Council prayer, which was read by the Town Mayor.

**76. Public Forum**

None.

**77. Apologies**

Emma Clayton – Work Commitments

Sujan Wickremaratchi – Holiday.

Anne Boutrup – Ill Health

**78. Declarations of Interest**

None.

**79. Minutes**

The Minutes of the Council meeting held on the 28<sup>th</sup> January 2019 were taken as read, confirmed as a true record and duly signed by the Town Mayor.

**80. Matters Arising**

It was asked if the Clear Channel contract for bus shelter management and advertising agreed by the Town Council at its last meeting had been progressed. The Town Clerk confirmed that it had been executed and renewals of the advertising boards was to commence in the near future. It was also confirmed that there would be an opportunity for community event advertising.

It was asked if SWL Security had agreed to adopt the Community Protection powers as per what had been offered by Mid Sussex District Council, as reported to the Policy and Finance Committee. The Town Clerk confirmed SWL had done and the Community Warden along with her supervisor had attended a training session on such as was in a position to start

issuing warning notices when advised and the tickets were ready to be issued via Sussex Police.

### **81. Mayor's Engagements and Announcements.**

The Town Mayor opened his address by stating that the Annual Town Meeting had been a success and conveyed his thanks to the Police and Crime Commissioner (PCC) Mrs Katy Bourne for attending and making an informative presentation supported by Inspector Pete Dommett. Members agreed, so it was then asked that the Town Clerk write formally to the PCC to thank her. The Town Mayor mentioned that it would be the last Full Council meeting for Cllrs J. Ash-Edwards, R. Clark, R. De-Mierre and S Hillier who were stepping down from the Town Council in the forthcoming local elections. He thanked them for their hard and diligent work as Town Councillors. The Mayor, on the basis that it was his last meeting in office, stated it had been a tremendous honour to serve as Town Mayor and he hoped that he had reached the expectations of the role. He then thanked the Deputy Mayor and Town Clerk for their support and then made special mention of his secretary Maria Horne for all her hard work to help discharge his duties and her support for his Mayoral events. All Councillors were also thanked for their unquestionable support during his two-year tenure. At this point a number of Councillors stood and expressed their thanks and commended the way in which the Town Mayor had represented the Council and thanked him for his hard work. Special mention was made of his twinning links and his support for his chosen charity The Dame Vera Lynn Children's Charity. Finally, a reminder was made of the Mayor's Charity Casino Night that was to be held on the 12<sup>th</sup> April 2019, at the Town Hall.

### **82. To receive and consider the adoption of the Minutes of Council standing committees.**

- (i) **Planning Committee - MINS. 122 - 138**  
The reception and adoption of the resolutions of the Planning Committees, dated 11<sup>th</sup> February 2019 - **Mins 122 – 130** and 4<sup>th</sup> March 2019 - **Mins 131 – 138** were moved, seconded and agreed by Council.
- (ii) **Environment and General Purposes Committee - MINS. 52 - 64**  
The reception and adoption of the resolutions of the Environment & General Purposes Committee dated 4<sup>th</sup> February 2019 **Mins 52 - 64** were moved, seconded and agreed by Council.
  - Under resolution 58 it was resolved that the wording should be 'Mid Sussex Cycle Forum'. It was also confirmed that the Town Council where it supported the Forum could not be blindly beholden to their actions. Only consider them on a case by case scenario.
- (iii) **Policy and Finance Committee - MINS. 51 - 61**  
The reception and adoption of the resolutions of the Policy and Finance Committee dated 11<sup>th</sup> March 2019 **Mins 51 - 61** were moved, seconded and agreed by Council.
  - The Town Council was thanked for its financial support for the STEM project, which had been a great success.

### **83. Town Council Priorities and Working Groups**

The following updates were given,

- Development of a Country Park on land located off Hurstwood Lane.  
The Town Clerk reported that there had been no movement on the legal side of the project, but the Town Council had appointed legal representation and was looking at the site in terms of tree management and health and safety issues in Asylum Wood. There were also quotes being obtained to enable a definition of the boundary of the wood to the development of housing off Greenhill Way.

- Development of a Cemetery on land located off Hurstwood Lane.  
The Town Clerk reported that this project was in the same position legally as the Country park.
- Haywards Heath commercial offer document and business estates and office space protection.  
It was noted that the Business Improvement District specification was out to tender and that work was being undertaken to refresh the Art of the Possible, which potentially was to be re-presented to Full Council, after due process, once the May elections had been held.
- South Road shared space scheme.  
No update.
- Development of an integrated road network.  
It was reported that a project to improve routing of traffic to the Town Centre was near to completion and would be implemented via West Sussex County Council
- Working Groups.
  - Bluebell Railway Working Party.  
Cllr de Mierre reported that good progress was still being made and the Bluebell were in contact with Mid Sussex District Council Planning officers.
  - 2019 Working Group.  
Cllr Ellis stated that arrangements were going well for the Spring Festival and Town Day.
  - Environment Working Group  
Cllr Cheney stated that the group were pressing on with their objectives as previously reported and had gathered information on the statistics of children travelling to and from school, from those schools that have travel school plans. This information was being collated and it was felt worthy to try and encourage other schools to develop such plans.

Members **NOTED** the updates.

#### **84. Urgent Items**

None

**85. Members RESOLVED** to enter into Exempt Business to receive a verbal update on staffing matters.

Meeting Closed at 8.25pm