

HAYWARDS HEATH TOWN COUNCIL

ENVIRONMENT AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting held on Monday, 16th October 2017

M Jeffers (*Chairman*)
Mrs S Ellis (*Vice Chairman*)
Mrs C Cheney
R Clarke
J Knight
A McPherson
H Mundin

* Absent

** Apologies

25. Apologies

There were none.

26. Minutes

The Minutes of the meeting of the Environment and General Purposes Committee held on Monday, 14th August 2017 were taken as read, confirmed as a true record and duly signed by the Chairman. Note was made of the amendment to the resolution made under minute 21 of the last meeting of the Committee (Acquisition of e-Bike), made under resolution at Full Council, with the resolution being amended to read;

'The Town Clerk be given delegated authority, in liaison with the Chairman and Vice Chairman of the Environment and General Purposes Committee, to purchase an electronic bike at the cost of up to £2,000 from the Council's Town Fund.'

27. Substitutes

There were none.

28. Members' Declarations of Interest

Councillor Mrs Ellis declared a personal interest in agenda item 11, being Chairman of the Haywards Heath in Bloom Committee.

29. Matters Arising

There were none.

30. Council Events Budget 2018/2019

At the beginning of discussions on the matter it was asked why the Mayor's Gala Dinner and Birthday Casino Night had not been included within the report. The Clerk explained that this was due to the events both being at 'no cost to the Council' and in essence did not affect the events budget that was being suggested. However, it was felt that the report went further than just financial considerations so it was felt to be disappointing that the two events were not included within the report. As a result, it was agreed to add them to the resolution agreed at the end of debate on the matter. Members reviewed each event and felt that in the long term there needed to be a fresh look at how events are delivered. This view was welcomed by the Community Liaison Officer, and the Town Clerk added that it was envisaged that a report/discussion paper would come to the next meeting of the Committee to discuss future events and the report would incorporate thoughts on empowering groups and organisations to be more involved in/and or take ownerships of events. Members also thought that now

Mid Sussex District Council (MSDC) own the Orchards Shopping Centre they should be approached about contributing towards paying for the Fireworks. The Chairman asked that the Town Clerk progress this matter and write to MSDC. This then led onto the matter of staffing resources with the issue of finding volunteers being brought up again. With this Members agreed;

Members **RESOLVED** that;

A budget of £9,000 for the Town Council events programme for 2018/2019 be included within the Environment and General Purposes Budget that will be recommended to the Policy and Finance Committee during the budget setting process. The events to be supported include those with associate costs in Appendix 1 of the report and the Mayor's Gala Dinner and Birthday Casino Night, which would be a no cost to the Town Council.

31. Activities of the Community Liaison Function of the Town Council

Members had been provided with a report from the Community Liaison Officer (CLO), covering the work she had undertaken during the period late August/September/beginning of October 2017. The CLO took Members through the report, drawing their attention to items of particular interest and inviting questions from them on anything that required further clarification or discussion. Arising from her presentation, the following points were noted:

- Excellent feedback from stall holders from Town Day.
- The opening of the Memory moments café.
- Promotion of World Stroke Day event to be held at the Town Hall on the 27th October 2017.
- The change to the management of the Think Family Project, which now sits with the Mid Sussex Strategic Action Group.

The Chairman thanked the CLO for the work she had undertaken and for her report, which Members duly **NOTED**.

32. CCTV Cameras Haywards Heath

Members considered the report, the Town Clerk's presentation of said report and felt that the Town's CCTV cameras were critical in contributing to community safety and needed to be upgraded. Members also welcomed the introduction of the two new cameras in two of the Town's major parks, namely Victoria and Clair Park, which have suffered from continuous anti-social behaviour and then,

Member **RESOLVED** to

Recommend to the Policy and Finance Committee that £8,768.85 of un-earmarked reserves be allocated to Haywards Heath Town Council's contribution for the replacement of the five existing CCTV cameras in Haywards Heath and the provision of two new cameras to be placed in Victoria Park and Clair Park.

33. Updates regarding Haywards Heath in Bloom (HHiB)

In her capacity as Chairman of the Haywards Heath in Bloom (HHiB) Committee, Cllr Ellis updated Members on the success of the Best Kept Garden and Allotments Award Ceremony. Cllr Ellis thanked all those who made it such a special occasion, this included Cllr Jeffers and his family, her husband Mr Paul Ellis, the Haywards Heath in Bloom Committee and all those who took time out to attend the afternoon event. Cllr

Ellis also stated that the latest tidy up event in Clair Park was an overwhelming success and thanked her Councillor colleagues who turned up to support the event.

34. Items Agreed as Urgent by the Chairman

There were none.

The meeting closed at 8:42pm.