



# HAYWARDS HEATH TOWN COUNCIL

Town Hall, 40 Boltro Road, Haywards Heath, West Sussex, RH16 1BA

**Tel:** 01444 455 694      **Email:** [town.clerk@haywardsheath.gov.uk](mailto:town.clerk@haywardsheath.gov.uk)

**Website:** [haywardsheath.gov.uk](http://haywardsheath.gov.uk)

## TOWN OF HAYWARDS HEATH - NOTICE OF ANNUAL TOWN MEETING

NOTICE is hereby given that the ANNUAL TOWN MEETING for the town of Haywards Heath will be held at the Town Hall, 40 Boltro Road, Haywards Heath, RH16 1BA on Monday, 27<sup>th</sup> April 2025.

The meeting is scheduled to start at 7.00pm.

### AGENDA

1. Welcome from the Town Mayor, Cllr Duncan Pascoe.
2. Presentation by Mr John Bines, Good Neighbours CARE.
3. Presentation by the Mayor's Charity – The Dame Vera Lynn Children's Charity.
4. To agree the minutes of the Annual Town Meeting held on 28<sup>th</sup> April 2025.
5. Cllr Duncan Pascoe, Town Mayor will address the meeting.
6. Cllr Paul Lucraft, Leader of Haywards Heath Town Council will address the meeting.
7. Public question time.  
To receive questions from members of the public. Written questions may be submitted to the Town Council by email to [town.clerk@haywardsheath.gov.uk](mailto:town.clerk@haywardsheath.gov.uk) by midday on the day of the meeting.

**Cllr Duncan Pascoe**  
**Town Mayor**

Signed: 17<sup>th</sup> April 2026

*Note: This Notice has been issued by the Town Mayor as Chair of the Town Council in conformity with the Local Government Act 1972 s9, which provides that a Town Meeting shall assemble annually between 1 March and 1 June in every year. It is a meeting of Local Government Electors of the town for the purpose of discussing the town's affairs. The Town Mayor presides at the meeting and the Council's Standing Orders apply. Each elector has one vote. Electors attending are requested to enter their names and addresses in the attendance register provided.*