

Haywards Heath Town Council

Minutes of the Planning Committee Meeting held on Monday 24th February 2025, commencing at 7:00pm.

Present

S Inglesfield (Chair)
D Pascoe (Vice Chair)
A Bashar
N Chapman
R Cromie **
B King
D Nicholson
A Platts

Also present: RFO, Committee Clerk

*Absent

**Apologies

118 Apologies

Member	Reason
Cllr Cromie	Ill health

119 Minutes

The minutes of the meeting held on Monday 3rd February 2025 were taken as read, confirmed as a true record and duly signed by the Chair.

120 Substitutes

There were none.

121 Public Forum

There were no members of the public present.

122 Members Declaration of Interest

Cllr A Platts sits on Mid Sussex District Council's Licensing Committee and Cllr A Bashar sits on Mid Sussex District Council's Planning Committee. In accordance with guidance received from the Monitoring Officer, they would not make any decisions or vote on any application, so that they retain their ability to vote at District Licensing and Planning meetings, respectively.

123 Planning Appeals

Members noted that there were no appeal decisions pertaining to Haywards Heath.

Licensing Applications

Members noted the following licensing application:

App no.	Date Received	Application Type ie. Premises, Club	Applicants	Premises Address	Variation Yes/No	Nature of Application /Nature of variation required	Latest date for representation to be made. (Within 28 consecutive days)
LI/25/0146	29/01/2025	Premises	NAJ Ltd	Londis 4 Palmerston House Commercial Square Haywards Heath RH16 1DR	No	New Premises Licence	26/02/2025

124

Planning decisions from Mid Sussex District Council.

Members noted the following decisions:

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/24/3009	20 Lucastes Road, RH16 1JL	03/02/2025	No comment	Application invalid
DM/24/2884	32-36 South Road, RH16 4EA	03/02/2025	No comment	Permitted
DM/24/2885	32-36 South Road, RH16 4EA	03/02/2025	No comment	Permitted
DM/25/0054	Woodlands House, Birch Avenue	03/02/2025	Defer to MSDC Tree Officer	Consent
DM/24/3095	6 Colwell Gardens, RH16 4ES	13/01/2025	The Council SUPPORTS the application, with the following comments: The extended/converted garage should not be inhabited as a dwelling. There is concern about further development of this building – it should not be extended further. There is concern about parking - any development should keep the provision of parking from the Wivelsfield Road side.	Permitted
DM/24/2835	65 Penn Crescent, RH16 3HP	03/02/2025	No comment	Permitted
DM/24/3090	Renniston, Rookery Way	13/01/2025	As this is an application for a Lawful Development Certificate and is	Certified as Lawful

			therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.	
DM/24/2819	32 Wood Ride, RH16 4NJ	13/01/2025	The Council SUPPORTS the application but wishes to raise concerns about the loss of greenery and vegetation at the site.	Permitted
DM/24/2432	Site of Shangri La, Queens Road	11/11/2024	No comment	Permitted

125 Comments and Observations on Planning Applications

Please note that Cllr A Platts and Cllr A Bashar did not vote on any planning application decisions.

Members made comments and observations on 18 Planning Applications as per Appendix 1 attached.

126 To consider and approve the proposed response to the following consultation from Lewes District Council: 'Lewes Local Plan – Defining our Policies and Early Site Allocation Proposals'.

Without comment;

Members **RESOLVED** to approve the representation to the Lewes District Council: Lewes Local Plan consultation and to **DELEGATE TO THE CLERK** to make the representation to this consultation as written in the report.

127 Items Agreed as Urgent by the Chair

There were none.

The meeting closed at 7:17pm.

Planning Applications Received Week 1

Application Reference	Address/Description	Ward	Comments
DM/25/0212	23 Sydney Road Oak Tree (T1) – Cut back 2-3 metres on Eastern side	North Central	The Town Council defers this decision to the MSDC Tree Officer.
DM/25/0217	Tree between 4 The Dell and 29 Lucastes Avenue 1x Oak – Crown reduce by 2m and crown raise by 5m	Lucastes and Bolnore	The Town Council defers this decision to the MSDC Tree Officer.
DM/25/0032	10 Oathall Road, RH16 3EA Conversion of existing garage to home office with storage space above. There is no change to the existing footprint or height.	Bentswood and Heath East	No comment.
DM/24/2786	14 Quarry Hill, RH16 1NQ Demolition of existing conservatory/ingle storey extension and replaced with a new single storey extension to improve the kitchen, living and dining area (Corrected plans received 29/01/25)	Lucastes and Bolnore	As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.
DM/25/0194	6 Highland Road, RH16 4DP Rear-facing box dormer to loft. Existing ground floor side extension to utility room.	Ashenground	No comment.

Planning Applications Received Week 2

Application Reference	Address/Description	Ward	Comments
DM/25/0284	Land to Side of 75 Oathall Road, RH16 3EL Common Beech - x1 Crown reduction by approx 2m, and crown lift to 3m above ground level on all aspects. Sycamore x1 Crown lift to 5m above ground level over the carriageway, and to 3m on all other aspects. Hawthorn x1 Crown reduction by approximately 1-1.5m, crown lift to 5m above ground level over the carriageway, to 3m over the footway, and to 2m on all other aspects.	Bentswood and Heath West	The Town Council defers this decision to the MSDC Tree Officer.
DM/25/0262	30 Wivelsfield Road, RH16 4EW Proposed single storey rear and side extension.	Ashenground	No comment.

	Retrospective removal of existing leaking chimney (removed April 2023).		
DM/25/0257	6 Kings Road, RH16 4EJ The enlargement of a ground floor and first floor side elevation window and the installation of new windows. The enlargement and replacement of a ground floor rear elevation external door set. The installation of a rear roof slope operable skylight,. A new boiler flue repositioned on the ground side elevation.	Ashenground	No comment.
DM/25/0237	35 Wood Ride, RH16 4NL Demolition of existing garage/office and construction of new rear extension to Ground Floor and part extension to First Floor	Ashenground	No comment.
DM/25/0244	17 Dellney Avenue, RH16 3LX Proposed loft conversion This is an application to establish whether the development is lawful.	Bentswood and Heath East	As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defer the decision to Mid Sussex District Council.
DM/25/0264	16 Aspen Walk, RH16 3RB Erection of a single storey rear extension extending beyond the rear wall of the original house by 4.0 metres, to a maximum height of 3.5 metres and height of the eaves to 2.3 metres	Franklands	No comment.

Planning Applications Received Week 3

Application Reference	Address/Description	Ward	Comments
DM/24/2863	2 Diamond Cottages, Snowdrop Lane, RH16 2QE Single storey extension to side/rear garden with associated alterations. (Arboricultural report and amended plans received 11/02.)	Franklands	No comment.
DM/25/0299	63 Balcombe Road, RH16 1PE Proposed ground floor single-storey side extension.	North Central	As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council

			defer the decision to Mid Sussex District Council.
DM/25/0327	38 Woodlands Road, RH16 3JU Erection of first floor front extension on top of existing porch.	Bentswood & Heath East	No comment.
DM/25/0328	45 Franklynn Road, RH16 4DQ Proposed two storey side extension and single storey garage conversion.	Bentswood & Heath East	No comment.
DM/25/0331	35 Blunts Wood Road, RH16 1ND Proposed single storey rear extension and first floor rear extension.	Lucastes & Bolnore	No comment.
DM/25/0334	44 Barnmead, RH16 1UZ T10 Ash – crown reduction by no more than 4 metres.	North Central	The Town Council defers this decision to the MSDC Tree Officer.
DM/25/0343	11 Oathall Avenue, RH16 3ES Proposed first floor rear and side extensions. The rear extension to be built upon the existing rear ground floor extension with a full width balcony. The side extension to be built over the existing garage.	Bentswood & Heath East	No comment.