

**Haywards Heath Town Council**

**Minutes of the Planning Committee Meeting held on Monday 2<sup>nd</sup> December 2024**

**Present**

S Inglesfield (Chair)  
D Pascoe (Vice Chair)  
A Bashar  
N Chapman \*\*  
B King  
A Murray  
D Nicholson \*\*  
A Platts

\*Absent \*\*Apologies

Also present: Town Clerk, three members of the public.

**89 Apologies**

<b>Member</b>	<b>Reason</b>
Cllr Chapman	Work Commitments
Cllr Nicholson	Ill Health

**90 Minutes**

The minutes of the meeting held on Monday 11<sup>th</sup> November 2024 were taken as read, confirmed as a true record and duly signed by the Chair.

**91 Substitutes**

None.

**92 Public Forum**

Representatives of the proposed development of North Colwell Farm, Lewes Road attended the meeting to introduce the consultation process undertaken and the overarching proposed scheme to the Committee before its submission in the new year. The presentation was factual, members asked questions whilst making no comment on the proposals, so not to predetermine themselves and the Committee when considering the application when formally submitted.

**93 Members Declaration of Interest**

Cllr Bashar made the following declaration.

"I declare a personal interest in all planning applications under agenda item 8 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

Cllr Platts made the following declaration.

"I declare a personal interest in all licensing applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Licensing Committee. I further reserve the right to alter my views should the applications come before the Licensing Committee, based on contributions from the public, other Members or reports from MSDC Officers."

**94 Planning Appeals**

Members noted that there were no appeals lodged or decided in the weeks commencing 4<sup>th</sup> November, 11<sup>th</sup> November and 18<sup>th</sup> November.

**Licensing Applications**

Members noted the following applications pertaining to Haywards Heath:

App no.	Date Received	Application Type	Applicants	Premises Address	Variation Yes/No	Nature of Application /Nature of variation required	Latest date for representations to be made.
LI/24/1667	14/11/2024	Premises	Jessca Woodroffe	Woodhouse Butchery Unit 2B Burrell Road Haywards Heath West Sussex RH16 1TW	No	New Premises License	12/12/2024
LI/24/1692	2011/2024	Premises	Mr Abraham Kunjachan and Ms Liji Pappachen	Unit 2 Depot Rear of; 25 Gower Road Haywards Heath RH16 4PL	No	New Premises License	18/12/2024

**95 Planning decisions from Mid Sussex District Council.**

Members noted the following decisions:

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/24/2275	48 Wood Rise, RH16 4NJ	30/09/2024	No comment	Permitted
DM/24/2297	46 Lewes Road, RH17 7SN	21/10/2024	No comment	Permitted
DM/24/2433	Gresham Dental Practice, Butlers Green Road	21/10/2024	Defer to MSDC tree officer	No objection
DM/24/1683	Ephesus, The Broadway	29/07/2024	HHTC supported this application for extended hours, providing opening times remained as advertised on the property (16:00 – 0.00 Sun – Thurs, 14:00 – 01.30 Fri and Sat)	Permitted.  Conditions: The premises shall not be open for trade or business other than between the hours of 09:00 and 00:00 Sunday to Thursday and 09:00 to 01:45 Friday and Saturday (including until 01:45 Sunday)
DM/24/2354	2 George Avenue, RH17 7BZ	21/10/2024	No comment	Permitted
DM/24/2365	Trees at and adjacent to 19 The Droveaway	21/10/2024	Defer to MSDC tree officer	Consents
DM/24/2277	Bolnore Village Primary School, RH16 4GD	21/10/2024	No comment	Application withdrawn
DM/24/2279	Tesco Express, The Orchards	30/09/2024	No comment	Consents

DM/24/2336	9 Aster Way, RH17 5NL	21/10/2024	As this is an application for a Lawful Development Certificate and is therefore a legal matter, the Town Council defers the decision to Mid Sussex District Council.	Certified as Lawful (Proposed)
DM/24/2063	47 Wivelsfield Road, RH16 4EN	11/11/2024	HHTC noted the amended application which included the Certificate B. The Council had previously objected to this application on 07/10/2024 and reiterate their comments.	Permitted
DM/24/2547	2 Diamond Cottages, St Johns Road	11/11/2024	As this is an application for a Lawful Development Certificate and is therefore a legal mater, the Town Council defers the decision to Mid Sussex District Council.	Certified as Lawful (Proposed)
DM/24/2580	Skyfall, 6 Oldfield Drive	11/11/2024	Defer to MSDC tree officer.	No Objection
DM/24/2581	49 Lucastes Avenue, RH16 1JZ	11/11/2024	Defer to MSDC tree officer	No Objection
DM/24/2078	Saxbre, 14 Birchen Lane	11/11/2024	No comment	Permitted
DM/24/2519	Old Granary, Bridgers Mill	11/11/2024	Defer to MSDC tree officer	Consents
DM/24/2512	29 Greenhill Way, RH17 7SQ	11/11/2024	Defer to MSDC tree officer	Consents
DM/24/2472	Orchard Cottage, 66 Oathall Road	21/10/2024	Defer to MSDC tree officer	No Objection
DM/24/2453	Winkfield Court, Boltro Road	21/10/2024	Defer to MSDC tree officer	Consents
DM/24/2544	Clair Court, Perrymount Road	11/11/2024	Defer to MSDC tree officer	Consents
DM/24/2064	23-25 Bolnore Road, RH16 4AB	09/09/2024	The Town Council requests that if consent is granted for the removal of tree T1 (Norway maple) from the northern end of the site, it shall be replaced with	Permitted

			a suitably mature specimen within the same general vicinity	
DM/24/2561	17B Blunts Wood Road, RH16 1ND	11/11/22024	Defer to MSDC tree officer	Consents

**96 Comments and Observations on Planning Applications**

Members made comments and observations on 14 Planning Applications as per Appendix 1 attached.

**97 Items Agreed as Urgent by the Chair**

None.

The meeting closed at 8:14pm.

## Planning Applications Received Week 1

Application Reference	Address/Description	Ward	Comments
DM/24/2678	<b>2 Ridgeway, RH17 7AQ</b> (T1) Oak – Fell	<b>Franklands</b>	Defer to MSDC tree officer
DM/24/2557	<b>33 Lucastes Avenue, RH16 1JU</b> Horsechestnut Tree – Crown reduction of 3m, crown lift of 1m, crown thinning of 20%	<b>Lucastes and Bolnore</b>	Defer to MSDC tree officer

## Planning Applications Received Week 2

Application Reference	Address/Description	Ward	Comments
DM/24/2754	<b>Haywards Heath Football Club, Hanbury Park Stadium</b> The replacement of the existing grass football pitch, with a new G pitch (third generational artificial grass) and removal and replacement of the existing 3G with 2Nr padel courts	<b>Bentswood and Heath East</b>	No Comment.
DM/24/2791	<b>1 Calbourne, RH16 4AQ</b> 2x Beech trees – reduce by 2m overall. 1x Yew tree – reduce canopy by 1m overall.	<b>Lucastes Boltro</b>	Defer to MSDC tree officer.
DM/24/2734	<b>2 Washington Road, RH16 3HQ</b> Proposed porch extension on principal elevation.	<b>Bentswood and Heath East</b>	No Comment.
DM/24/1802	<b>Barn Cottage Pavillion, Barn Cottage Lane</b> New mixed-use purpose-built comment centre with use-by-day nursery, together with joining path to existing pavilion with modified brick banding, confirmation of brickwork detailing and minor internal alterations. Supporting BNG information received 11/11/2024.	<b>Bentswood and Heath East</b>	Cllrs urged that the project be commenced swiftly due to the re-development of a much-needed community building in the Bentswood Ward being held up for a considerable amount of time due legal and planning issues.
DM/24/2775	<b>Haywards Heath Baptist Church</b> Installation of solar panels on the south side of the pitched roof of the Church. Installation of a weatherproof enclosure containing inverter, storage batteries and control equipment on an exterior wall in the enclosed rear garden area of the Church. This is an application to establish whether the development is lawful.	<b>Ashenground</b>	Application for a Lawful Development Certificate (Proposed).

### Planning Applications Received Week 3

Application Reference	Address/Description	Ward	Comments
DM/24/2434	<b>17 Chandlers Field Drive, RH16 4UT</b> Conversion of garage into an additional room to use as a home office and gym. Replacement of garage door with a single window to match existing windows. Amended plans received showing revisions to design and materials.	<b>Lucastes and Bolnore</b>	No Comment.
DM/24/2809	<b>Haywards Heath Police Station, Bolnore Road</b> Various works proposed to trees at this site as specified in Tree Report	<b>Lucastes and Bolnore</b>	Defer to MSDC tree officer
DM/24/2640	<b>40 Wickham Way, RH16 1UQ</b> Proposed new single storey rear extension, following part demolition of existing. Part conversion of garage and amendments to fenestration (Amended Plans Received 22.11.24)	<b>North East</b>	No Comment.
DM/24/2786	<b>14 Quarry Hill, RH16 1NQ</b> Demolition of existing conservatory/single storey extension and replaced with a new single storey extension to improve the kitchen, living and dining area	<b>Lucastes and Bolnore</b>	Application for Lawful Development Certificate (Proposed).
DM/24/2761	<b>Church Corner House, Church Road</b> Application for a flexible use permission under the provisions of Class V of Part 2 of Schedule 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015, with the flexible uses being defined either as: commercial, business and service uses (Class E(a-g)); public house, wine bar, or drinking establishment (sui generis); or hot food takeaway (for the sale of hot food where consumption of that food is mostly undertaken off the premises) (sui generis).	<b>Bentswood and Heath East</b>	No Comment.
DM/24/2683	<b>12 Queens Road, RH16 1EB</b> Proposed single storey rear extension, including remove and replace existing extension. Rear chimney removal.	<b>North Central</b>	No Comment.
DM/24/2785	<b>10 Sergison Close, RH16 1HU</b> Proposed works to include existing garage demolished and rebuilt to create habitable space. Rear conservatory removed and replaced with a single storey extension with pitched roof. Front	<b>Lucastes and Bolnore</b>	No Comment.

	flat roof extension with open flat roof porch. Single storey side extension. Widened driveway with retaining wall, soft landscaping and changes to fence to rear.		
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