



HAYWARDS HEATH TOWN COUNCIL

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16th January, 2024

To all Councillors on the Planning Committee and others for information

Dear Councillor,

You are hereby requested to attend a meeting of the **Planning Committee** to be held on **Monday, 22nd January 2024 at 7:30pm** in the Council Chamber, 40 Boltro Road, when the following business will be transacted.

Yours sincerely,
Steven Trice
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To confirm the minutes of the meeting of the Planning Committee held on Monday, 11th December 2023.
3. To note Substitutes.
4. To receive Declarations of Interest from Members in respect of any matter on the agenda.
5. To note any appeals lodged or appeal decisions made, and licensing applications.

Appeals Lodged: **None;**

Licensing Application: **LI/24/0025 - Shell Birch, 5 Lewes Road**
Minor variation to Premises Licence.

6. To consider planning applications for comments and observations to be submitted to Mid Sussex District Council (MSDC).
7. To consider any items that the Chair agrees to take as urgent business.

*'During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.'*

Committee Members: S Inglesfield (Chair), D Pascoe (Vice Chair), A Bashar, N Chapman, S Ellis, B King, D Nicholson, A Platts.

ITEM 6**Planning Applications Received Week 1**

Application Reference	Address/Description	Ward
DM/23/1262	23-25 Bolnore Road Variation of condition 2 of planning application DM/20/3310 - to allow for internal reorganisation of the lower ground, ground, first and second floors to provide a more efficient and operationally more appropriate layout (Amended plans received 14 July 2023 and 20 October 2023)	Lucastes & Bolnore
DM/23/1918	The Barn Hurstwood Grange Hurstwood Lane Internal and External alterations to adapt existing building. Amended Plans received 21.12.2023.	Franklands
DM/23/2831	The Lodge Bennetts Rise Change of use from office (Use Class E) to dwellinghouse (Use Class C3). AMENDED PLANS received 18/1/2023 revising internal layout, adding 3no rooflights and correcting position of footpath.	Franklands
DM/23/3134	3 Oldfield Drive Maple (T1) - reduce overall crown by no more than 2m. Maples (T2, T3 and T4) - reduce height of trees by no more than 2m.	Franklands
DM/23/3183	22 Church Avenue Proposed rear extension, raised deck and new front window	North Central
DM/23/3195	Downlands Park Care Home Bolnore Farm Lane Variation of condition no 24 relating to planning application DM/20/4159 - to substitute amended plans for those approved under DM/20/4159	Lucastes & Bolnore
DM/23/3212	16 Heyworth Ride Demolition of existing bay, construction of single storey rear extension together with associated internal and external alterations	Lucastes & Bolnore

Planning Applications Received **Week 2**

Application Reference	Address/Description	Ward
DM/23/3163	40 Allen Road Single storey front extension.	Bentswood & Heath East
DM/23/3230	Central Education Ltd, Barclay Court Market Place Conversion of the former educational facility to residential to provide 10no flats (Use Class C3), including roof extension and alterations.	Lucastes & Boltro
DM/23/3234	42 Greenhill Way Proposed single storey front extension to extend existing kitchen/dining with roof windows, new door to utility room on side elevation	Franklands
DM/23/3243	59 - 63 South Road Insert 2 no. louvers to rear elevation.	Ashenground
DM/24/0003	1 Norton Lees 9 Oathall Road Retrospective application for a garden office.	Bentswood & Heath West
DM/24/0005	23 Bolnore Road Variation of condition nos. 2 and 7 relating to planning application DM/23/1674 - to allow for revised plans/documents.	Lucastes & Bolnore

Planning Applications Received **Week 3**

Application Reference	Address/Description	Ward
DM/24/0075	27 Lucastes Avenue Haywards Heath West Sussex RH16 1JU Reduce canopy of two Sycamore trees by 10 metres.	Lucastes And Bolnore
DM/24/0083	17 And 18 Manaton Close Haywards Heath West Sussex RH16 3HS T1 - Quercus robur - crown reduction by approximately 3m. T2 - Quercus robur - crown reduction by approximately 3m. T3 - Quercus robur - fell.	Bentswood And Heath East

ITEM 5

**LICENSING TEAM
LICENSING ACT 2003 –
WEEK COMMENCING 1 JANUARY 2024**
Should you require further details on any application please contact us
Licensing@midsex.gov.uk

MINOR VARIATION

App no.	Date Received	Application Type ie. Premises, Club	Applicants	Premises Address	Nature of variation required	Latest date for representations to be made. Within 10 working days (Not Personal Licenses) Starting day after application received
LI/24/0025	05.01.2024	Premises	Shell UK Oil Products Ltd	Shell Birch 5 Lewes Road HAYWARDS HEATH RH17 7SE	Add the following conditions to Annex 2 of the premises licence: ① the premises licence holder will require any third-party delivery partner delivering on behalf of the premises licence holder to comply with all legal requirements pertaining to the retail sale of alcohol, and in particular to operate a Challenge 25 age verification policy; ② the premises licence holder will require all third-party delivery partners not to deliver alcohol to schools, parks or playgrounds.	19.01.2024