

## Haywards Heath Town Council

**Minutes of the Planning Committee Meeting held on Tuesday 7<sup>th</sup> May 2024, commencing at 07.30 pm.**

### **Present**

S Inglesfield (Chair)  
D Pascoe (Vice Chair)  
A Bashar  
N Chapman  
S Ellis  
B King \*\*  
D Nicholson  
A Platts

\* Absent

\*\*Apologies

### **148 Apologies**

Member	Reason
Cllr King	Personal Commitment

Members were reminded that any apologies given should be received by the Clerk before the start of the meeting.

### **149 Minutes**

The minutes of the meeting held on Monday, 15<sup>th</sup> April 2024 were taken as read, confirmed as a true record and duly signed by the Chair.

### **150 Substitutes**

There were none.

### **151 Members Declaration of Interest**

Cllr Bashar made the following declaration.

"I declare a personal interest in all planning applications under agenda item 9 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

Cllr Platts made the following declaration:

"I declare a personal interest in all licensing applications under agenda item 5 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Licensing Committee. I further reserve the right to alter my views should the applications come before the Licensing Committee, based on contributions from the public, other Members or reports from MSDC Officers." Also, item 8 MSDC Policy Consultation.

All members declared an interest in Application DM/24/0988 as the Town Council is the applicant.

Cllr Ellis declared an interest in agenda item 7 as she submitted the request.

## 152 Planning Appeals

Members noted that no appeals pertaining to HHTC had been lodged with MSDC:

## 153 Licensing Applications

Members noted the licencing application pertaining to HHTC received.

App no	Date received	Application Type	Applicants	Premises Address	Variation Yes/No	Nature of Application	Latest date for representations to be made
LI/24/0476	19/04/2024	Premises	Melanie Baldwin	Halfway Hut Haywards heath Golf Club High Beech lane RH16 1SL	No	New premises Licence	17/05/2024
LI/24/0518	24/04/2024	Premises	Maria Laricchiuta	Grape & Grain 51-53 The Broadway, Haywards Heath, RH169 3AS	Yes	Add supply of alcohol for consumption on the premises	22/05/2024
LI/24/0511	22/04/2024	Premises	Waitrose Ltd	6 Clair Road Haywards Heath RH16 3DP	Yes	Change to internal layout of the premises	22/04/2024

## 154 Planning decisions from Mid Sussex District Council.

Members noted the following decisions.

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/23/0136	106 Franklynn Road, RH16 4DR	25/03/2024	No Comment	Permitted
DM/24/0306	15 Western Road, RH16 3LR	15/04/2024	No Comment	Permitted
DM/24/0449	Beechfield, 25 Bolnore Road	25/03/2024	No Comment	Permitted
DM/24/0510	Homestead, College Road, RH16 1QP	25/03/2024	No Comment	Permitted
DM/24/0581	100 Penland Road, RH16 1PH	25/03/2024	No Comment	Permitted
DM/24/0604	7 Oldfield Drive, RH17 7TF	25/03/2024	Defer to the MSDC tree officer	Permitted
DM/24/0606	84 Edward Road, RH10 4QF	25/03/2024	No Comment	Permitted
DM/24/0634	81 Highbank, RH16 4TT	04/03/2024	No Comment	Permitted
DM/24/0685	Independent Advanced & Clear, 38-42 South Road	15/04/2024	No Comment	Permitted

DM/24/0727	38 & 40 Lucastes Avenue, RH16 1JY	15/04/2024	Defer to Tree Officer	No Objection
DM/24/0746	8 Lucastes Road, RH16 1JL	15/04/2024	Defer to tree officer.	No Objection
DM/24 0773	10 Hardham Close, RH16 4UF	15/04/2024	No Comment	Permitted

**155 To consider and comment upon Traffic Regulation Orders received from WSCC**

The Deputy Clerk referred to the report in the agenda pack.

Cllr Ellis spoke and gave background on the proposed parking restrictions at the junction of Selby Court and Ashenground Road. This was a long-standing issue, and the restrictions would make the road safer for both pedestrians and road users.

Members **RESOLVED** to support the TRO's received.

**156 To consider submitting a response to the MSDC policy consultation.**

Members **RESOLVED** to issue the following response.

The Town Council thank MSDC for the opportunity to comment upon the policy. The Town Council note that the policy was first introduced in 2010 and subsequently reviewed in 2016 and 2019 and feel that the policy should reflect societal changes and behaviours. The Town Council ask that attention is paid to ensure professional and non-judgemental language is used within the policy. The Town Council welcome a robust policy with the relevant protections in place for both workers and members of the public.

**157 Comments and Observations on Planning Applications**

Members made comments and observations on 16 Planning Applications as per Appendix 1 attached.

**158 Items Agreed as Urgent by the Chair**

There were none.

The meeting closed at 08.08pm.

## Appendix 1

### Planning Applications Received [Week 1](#)

<b>Application Reference</b>	<b>Address/Description</b>	<b>Ward</b>	<b>Comments</b>
<b>DM/23/2259</b>	<p><b>Land To The R/o Central House, 25 Perrymount Road, Haywards, Heath West Sussex</b></p> <p>Erection of an 8-storey building comprising of 38 flats (21 x 1 bed and 17 x 2 bed) with associated landscaping, parking and refuse stores. AMENDED PLANS received 5/4/2024 revising red line and providing Certificate B.</p>	<b>Haywards Heath - Bentswood And Heath West</b>	The Town Council notes the submission of amended plans revising the red line and providing Certificate B (received by Mid Sussex District Council on 05/04/2024) and reiterates its request that the affordable rent housing element be delivered in full within the development as opposed to the payment of a commuted sum. There is significant need for this type of housing and it would be beneficial to the local community. To be clear, the Town Council is totally opposed to any attempt to water down the provision of the requisite number of on-site affordable rent housing units.
<b>DM/24/0847</b>	<p><b>Colwell House, 108 Lewes Road, Haywards Heath, West Sussex</b></p> <p>Proposed extensions and alterations to dwelling incorporating single storey extensions to dwelling, internal alterations, removal of existing swimming pool and enclosure, new swimming pool and pool house, relocation of tennis court and new access.</p>	<b>Haywards Heath - Franklands</b>	The Town Council appreciates the applicants' proposals to enhance and preserve this listed building and grounds. Members do have some concerns about: <ul style="list-style-type: none"> <li><b>a)</b> how the works might change the character of the property, and</li> <li><b>b)</b> the removal of trees, but they trust that Mid Sussex District Council's Conservation Officer will provide pertinent feedback and advice.</li> </ul>
<b>DM/24/0848</b>  Listed building consent	<p><b>Colwell House, 108 Lewes Road, Haywards Heath, West Sussex</b></p> <p>Proposed extensions and alterations to dwelling incorporating single storey extensions to dwelling, internal alterations, removal of existing swimming pool and enclosure, new swimming pool and pool house, relocation of tennis court and new access</p>	<b>Haywards Heath - Franklands</b>	The Town Council appreciates the applicants' proposals to enhance and preserve this listed building and grounds. Members do have some concerns about: <ul style="list-style-type: none"> <li><b>a)</b> how the works might change the character of the property, and</li> <li><b>b)</b> the removal of trees, but they trust that Mid Sussex District Council's Conservation Officer will provide pertinent feedback and advice.</li> </ul>

<b>DM/24/0860</b>	<b>57 Franklynn Road, Haywards Heath, RH16 4DS</b>  Proposed single storey rear extension.	<b>Haywards Heath - Bentswood And Heath East</b>	No Comment.
<b>DM/24/0862</b>	<b>Winnalls Park, Garage Blocks, Paddockhall Road, Haywards Heath, West Sussex</b>  T101 Sycamore Fell to ground level. T104 Common Oak - Reduce crown by 4-5m elongated growth. T107 Norway Spruce - Fell to ground level. T112 Sycamore - cut back by 1.5m from roof. T120 Sycamore - reduce height by 2-3 metres, remove dead and squirrel damaged limbs. T24 Common Oak - reduce to approx 6m on northeastern stem. T29 Norway Maple - reduce by 2-3m reduce/balance crown following reduction of adjacent Sycamore. T30 Sycamore - reduce height by 2-3m. T13 Cherry - shorten elongated limb to south from 6m to 4m. T16 Apple - reduce height and spread by 2m. T16 Flowering Cherry - reduce height and radial spread by up to 2m. Other works as noted in tree survey.	<b>Haywards Heath - Lucastes And Bolnore</b>	Suggest defer to the opinion of the MSDC tree officer.
<b>DM/24/0871</b>	<b>26A Boltro Road, Haywards Heath, RH16 1BB</b>  Changing the roof over the existing rear extension to new dual pitched roof with roof lights and fenestration alterations at the Ground Floor Flat 26A Boltro Road.	<b>Haywards Heath – Bentswood and Heath East</b>	No comment.
<b>DM/24/0909</b>	<b>Bolnore Village Primary School, Updown Hill, Haywards Heath, West Sussex</b>  The proposed works are to replace the existing perimeter fencing (1.2m high) to increase the fencing height to 1.8m high (height provided is from the top surface of the boundary retaining wall)	<b>Haywards Heath - Lucastes And Bolnore</b>	No comment.

**Planning Applications Received [Week 2](#)**

<b>Application Reference</b>	<b>Address/Description</b>	<b>Ward</b>	<b>Comments</b>
<b>DM/24/0913</b>	<b>Flat 33, Wilton House, Great Heathmead, Haywards Heath</b>	<b>Haywards Heath - Lucastes And Bolnore</b>	No comment.

	Replacement of original lounge aluminium balcony sliding doors, with like for like design but modern energy saving materials.		
<b>DM/24/0914</b>	<b>Flat 5, Wilton House, Great Heathmead, Haywards Heath</b>  Replacement of original lounge wooden framed windows and aluminium balcony sliding doors, with like-for-like design but modern energy saving materials.	<b>Haywards Heath - Lucastes And Bolnore</b>	No comment.
<b>DM/24/0922</b>	<b>Land Rear Of 16 Mill Stream Meadow, Haywards Heath, RH16 1TH</b>  T17 Oak and T18 Holly - prune overhanging branches by no more than 2 metres.	<b>Haywards Heath – North Central</b>	Suggest Defer to the opinion of the MSDC Tree officer.
<b>DM/24/0945</b>	<b>Merrion, 21 Muster Green South, Haywards Heath, West Sussex</b>  Cherry Tree (dead) - take down and remove roots. Fig tree, Sever ivy and thin by 20% and remove deadwood.	<b>Haywards Heath - Lucastes And Bolnore</b>	Suggest Defer to the opinion of the MSDC Tree Officer.

### Planning Applications Received **Week 3**

<b>Application Reference</b>	<b>Address/Description</b>	<b>Ward</b>	<b>Comments</b>
<b>DM/24/0988</b>	<b>Land At Muster Green South, Haywards Heath, West Sussex</b>  Liquid Amber - Pollard Beech - Fell	<b>Haywards Heath – Bentswood and Heath West</b>	The Town Council have no comment being the applicant for this application.
<b>DM/24/0999</b>	<b>63 Oathall Road, Haywards Heath, RH16 3EL</b>  (G1) - Group Mix Conifers and Broad leaf - Crown Lift by approx 12 meters to the boundary from roadside down the to the end of our driveway.	<b>Haywards Heath - Bentswood and Heath West</b>	Suggest defer to the opinion of the MSDC Tree Officer.
<b>DM/24/1004</b>	<b>7 Foxwarren, Haywards Heath, RH16 1EN</b>  Proposed first floor extension	<b>Haywards Heath - Lucastes and Bolnore</b>	No comment.
<b>DM/24/0113</b>	<b>Victoria Park, South Road, Haywards Heath</b>  General improvements to existing access into the park from South Road including a new set of steps. Improvements to the existing playground including new play equipment and improved access. Amended and additional information	<b>Haywards Heath - Ashenground</b>	No comment.

	of play equipment received on 17.04.2024.		
<b>DM/24/0180</b>	<p><b>11 Boltro Road, Haywards Heath</b></p> <p>Retrospective application for the demolition of existing building comprising of B1 Offices (now Class E) and residential accommodation and replacement with residential accommodation comprising of 4 no. 2 bedroom apartments on ground and three upper floors. Erection of side and rear extensions incorporating alterations to front elevation. This is a retrospective application to cover additional changes made during construction relating to approved Planning Permission DM/17/1697 including demolition of existing building. Amended plans received 17.04.2024 to correctly show proposed development in relation to neighbouring buildings.</p>	<b>Haywards Heath – Lucastes and Bolnore</b>	No comment.