



**HAYWARDS HEATH
TOWN COUNCIL**

Town Hall 40 Boltro Road, Haywards Heath West
Sussex, RH16 1BA
Tel: 01444 455694
Website: www.haywardsheath.gov.uk
Email: town.clerk@haywardsheath.gov.uk

2nd July 2024

To all Councillors on the Planning Committee and others for information

Dear Councillor,

You are hereby requested to attend a meeting of the **Planning Committee** to be held on **Monday 8th July 2024 at 7.00pm** at the Town Hall in the Council Chamber when the following business will be transacted.

Yours Sincerely
Steven Trice
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To confirm the minutes of the meeting of the Planning Committee held on Monday, 17th June 2024.
3. To note Substitutes.
4. Public Forum - Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this Council. A period of 15 minutes is allocated for this purpose. Notice of intention to address Council should be given to the Clerk by noon of the day of the meeting.
5. To receive Declarations of Interest from Members in respect of any matter on the agenda.
6. To note any appeals lodged and appeal decisions made, to note any licensing applications.
7. To receive planning decisions made by MSDC.
8. To consider planning applications for comments and observations to be submitted to Mid Sussex District Council (MSDC).
9. To consider any items that the Chair agrees to take as urgent business.

Committee Members: Planning Committee: S Inglesfield (Chair), D Pascoe (Vice Chair), A. Bashar, B King, N Chapman, A Platts, A Murray, D Nicholson.

*'During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.'*

Town Mayor Cllr Stephanie Inglesfield

Town Clerk Mr Steven Trice

Haywards Heath Town Council

Minutes of the Planning Committee Meeting held on Monday 17th June 2024, commencing at 07.00 pm.

Present

S Inglesfield (Chair)
D Pascoe (Vice Chair)
A Bashar
N Chapman**
B King **
A Murray
D Nicholson
A Platts

* Absent

**Apologies

14 Apologies

Member	Reason
Cllr Chapman	Personal Commitment
Cllr King	Unwell

15 Minutes

The minutes of the meeting held on Tuesday, 28th May 2024 were taken as read, confirmed as a true record and duly signed by the Chair.

16 Substitutes

There were none.

17 Public Forum

There were no members of the public present.

18 Members Declaration of Interest

Cllr Bashar made the following declaration.

"I declare a personal interest in all planning applications under agenda item 8 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Planning Committee. I further reserve the right to alter my views should the applications come before the Planning Committee, based on contributions from the public, other Members or reports from MSDC Officers."

Cllr Platts made the following declaration:

"I declare a personal interest in all licensing applications under agenda item 6 as an elected Member of Mid Sussex District Council (MSDC) and as an appointed Member of the (MSDC) Licensing Committee. I further reserve the right to alter my views should the applications come before the Licensing Committee, based on contributions from the public, other Members or reports from MSDC Officers."

19 Planning Appeals

Members noted that no appeals pertaining to HHTC had been lodged with MSDC:

Licensing Applications

Members noted the licencing application pertaining to HHTC received.

App no	Date received	Application Type	Applicants	Premises Address	Variation Yes/No	Nature of Application	Latest date for representations to be made
LI/24/0710	03/06/2024	Premises	Michael Green	Savanagh Café Bar, 44/46 The Broadway, Haywards Heath, RH16 3AL	Yes	To extend the times for sale of alcohol, live music, late night refreshment and opening hours.	01/07/2024

20 Planning decisions from Mid Sussex District Council.

Members noted the following decisions.

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/24/0113	Victoria Park, South Road	12/02/2024	Support	Permitted
DM/24/0699	1A Little Bentswood, RH16 3HF	15/04/2024	No Comment	Permitted
DM/24/0819	CN Guy & Son, 11 Sussex Road	15/04/2024	No comment	Permitted
DM/24/0860	57 Franklands Road, RH16 4DS	07/05/2024	No Comment	Refused
DM/24/0909	Bolnore Village Primary School, RH16 4GD	07/05/2024	No Comment	Permitted
DM/24/0913	Flat 33 Wilton House, Great Heathmead	07/05/2024	No Comment	Permitted
DM/24/0914	Flat 5 Wilton House, Great Heathmead	07/05/2024	No Comment	Permitted
DM/24/1037	5 Gower Road, RH16 4PH	28/05/2024	Withdrawn	

DM/24/1097	Commercial House, 52 Perrymount Road, RH16 3DT	28/08/2024	Welcomed the acoustic report.	Permitted
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21 Comments and Observations on Planning Applications

Members made comments and observations on 14 Planning Applications as per Appendix 1 attached.

22 Items Agreed as Urgent by the Chair

There were none.

The meeting closed at 07.07 pm.

Appendix 1

Planning Applications Received [Week 1](#)

Application Reference	Address/Description	Ward	Comments
DM/24/1074	45B Wood Ride, Haywards Heath, RH16 4NL Proposed front extension with pitched roof and flat roof double dormer that is to be clad in timber. Single storey side extension with flat roof. Changes to existing conservatory windows and external glazed door.	Haywards Heath - Ashenground	No comment
DM/24/1150	59 Farlington Avenue, Haywards Heath, RH16 3EZ Elder Tree to fell to ground level. Portuguese Laurel to be reduced by 2 meters.	Haywards Heath - Bentswood And Heath East	Defer to the opinion of the MSDC tree officer.
DM/24/1205	62 Lewes Road, Haywards Heath, RH17 7SN Demolition of existing rear extension with roof terrace. New proposed rear extension on approx the same footprint to include roof terrace	Haywards Heath - Franklands	No comment

DM/24/1211	124 Beech Hill, Haywards Heath, RH16 3TT Oak Tree - Reduce lateral spread by 3-4 metres and reduce height by 2-3metres. Crown thin by 20%.	Haywards Heath - Franklands	Defer to the opinion of the MSDC tree officer.
DM/24/1267	7 Ashenground Close, Haywards Heath, RH16 4PT Development of roof space to form 2 no. bedrooms and shower room with dormer window to rear elevation.	Haywards Heath - Ashenground	No comment
DM/24/1269	25 Bolnore Road, Haywards Heath, RH16 4AB Installation of 7x Hoarding Panels	Haywards Heath - Lucastes And Bolnore	No comment

Planning Applications Received [Week 2](#)

Application Reference	Address/Description	Ward	Comments
DM/24/0979	141 South Road, Haywards Heath, RH16 4LY Proposed signage to advertise Miniature Manors Ltd	Haywards Heath - Ashenground	No comment
DM/24/0980	141 South Road, Haywards Heath, RH16 4LY Proposed renovations to improve the overall aesthetic of the shop front.	Haywards Heath - Ashenground	No comment.
DM/24/1296	2 Lucas Way, Haywards Heath, RH16 1JR T1 - Thiya Plicata - Crown reduce by 3m. T2 - Malus - Crown reduce by 1m. T3 and T4 - Hawthorn - Crown reduce by 2m. G1 - unknown - ivy clad monolith x2 - Fell. T5- Maple - repollard.	Haywards Heath - Lucastes And Bolnore	Defer to the opinion of the MSDC tree officer.

Planning Applications Received [Week 3](#)

Application Reference	Address/Description	Ward	Comments
DM/24/1196	23 Highland Road, Haywards Heath, RH16 4DP Proposed annexe building to the rear of property (Amended Plans and Application Form received 03/06/2024)	Haywards Heath - Ashenground	No comment

DM/24/1304	Brambletyne, 5 The Rushes, Haywards Heath 5 x Oak Trees, Reduce overhang into 41 Marlow Drive by 2 meters.	Haywards Heath - Franklands	Defer to the opinion of the MSDC tree officer.
DM/24/1315	Land Adj. To 40 Lewes Road, Haywards Heath, RH17 7SN T1 Oak - Fell. T2, T4 and T5 Holly - coppice up to 1 meter. T3 Hawthorn - coppice up to 1 meter. T6 Oak - remove wounded subdominant stem leaving 2m stub.	Haywards Heath - Franklands	Defer to the opinion of the MSDC tree officer.
DM/24/1357	Homeleigh, Lowfield Road, Haywards Heath Proposed demolition of existing conservatory, erection of a single storey rear extension and new pitched roof to replace the section of flat roof over the existing dwelling	Haywards Heath - Ashenground	No comment
DM/24/1360	Land Adj. To Henry House, 85 Renfields, Haywards Heath 4 x limes - Monolith	Haywards Heath - Lucastes And Bolnore	Defer to the opinion of the MSDC tree officer.

ITEM 6

NOTIFICATION OF APPEALS LODGED WITH THE PLANNING INSPECTORATE

Date Lodged	References	Site	Description	Appellant	Committee/ Delegated Decision	Procedure
-	-	-	-	-	-	-

LICENCING APPLICATIONS LODGED

App no	Date received	Application Type	Applicants	Premises Address	Variation Yes/No	Nature of Application	Latest date for representations to be made
-	-	-	-	-	-	-	-

None lodged.

Planning decisions received from Mid Sussex District Council

Application Ref	Address	Agenda Date	HHTC Comment	MSDC Decision
DM/24/0180	11 Boltro Road,	04/03/2024	No Comment	Permitted
DM/24/0200	93 Edward Road, RH16 4QW	25/03/2024	No Comment	Permitted
DM/24/0862	Winnals Park Garage Blocks, Paddock Hall Road	07/05/2024	Defer to Tree Officer	Permitted
DM/24/1004	7 Foxwarren, RH16 1EN	07/05/2024	No comment	Permitted
DM/24/1027	1 Lucastes Avenue, RH16 1JE	28/05/2024	No Comment	Permitted
DM/24/1059	Parkers MOT & Tyre Centre Centre, 12 Bridge Road	28/05/2024	No Comment	Permitted
DM/24/1098	12 Queens Road, RH16 1EB	28/05/2024	No comment	Permitted
DM/24/1111	Sussex House, Perrymount Road, RH16 1DN	28/05/2024	Welcomed the acoustic report	Refused
DM/24/1150	59 Farlington Avenue, RH16 3EZ	17/06/2024	Defer to tree officer.	Withdrawn
DM/24/1173	1 Farlington Avenue, RH16 3EZ	28/05/2024	No Comment	Permitted
DM/24/1196	23 Highland Road, RH16 4DP	28/05/2024	No Comment	Permitted
DM/24/1206	9 Wythwood, RH16 4RD	28/205/2024	No Comment	Permitted
DM/24/1296	2 Lucas Way, RH16 1JR	17/06/2024	Defer to tree Officer	No Objection

ITEM 8**Planning Applications Received Week 1**

Application Reference	Address/Description	Ward	Comments
DM/24/0875	Parkers MOT And Tyre Centre Ltd, Units 1 And 2, 12 Bridge Road, Haywards Heath The proposed development involves the demolition of the existing buildings and construction of two steel framed, metal clad buildings to replace the existing garage workshop, van hire and Rok Skool.	Haywards Heath – North Central	Recent History - Proposed signage - Unit A - 6 signs of various sizes for the building owner and the building occupier. Unit B - 6 signs of various sizes for the building owner and both building occupiers. Ref. No: DM/24/1059 Status: Permission. HHTC comments were – No Comment.
DM/24/1358	2 Lucastes Lane, Haywards Heath, RH16 1LD To remove roof and gutters of existing longhouse and replace raising ridge height by 1.5m including addition of new east facing window, larger south facing window, additional skylights, and solar panels. Retrospective components including connection between ancillary building and house, solar panel layout on ancillary building and changes to window and door positions and materials.	Haywards Heath - Lucastes and Bolnore	No comment.
DM/24/1428	19 Wealden Way, Haywards Heath, RH16 4AF Rear/side single storey extension and addition of windows to the ground and first floor of the side entrance elevation.	Haywards Heath - Lucastes and Bolnore	No relevant planning history.
DM/24/1448	26 Hanbury Lane, Haywards Heath, RH16 3HU Demolition of existing outhouse and construction of single storey rear extension.	Haywards Heath - Bentswood and Heath East	No previous planning history.

Planning Applications Received Week 2

Application Reference	Address/Description	Ward	Comments
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DM/24/1091	Little Norton Lees, 9A Oathall Road, Haywards Heath, RH16 3EG Proposed conversion of a garage to a living room and creation of 2 spaces in front parking area.	Haywards Heath - Bentswood and Heath	No relevant planning history.
DM/24/1367	Land Between 7 And 9 Duncton Close Haywards Heath West Sussex Proposed detached building for 2No. garages with 1No. single storey sloped roof, one bedroom dwelling over, together with associated refuse and cycle store.	Haywards Heath - Lucastes and Bolnore	No previous planning history at the site.
DM/24/1419	2 Lucas Way, Haywards Heath, RH16 1JR First floor side extension over existing, one and a half storey rear extension together with part single-storey rear extension, garage conversion together with associated internal and external alterations.	Haywards Heath - Lucastes and Bolnore	No relevant planning history.
DM/24/1500	Westcombe, Birch Avenue, Haywards Heath, West Sussex Erection of a summerhouse in the front garden.	Haywards Heath - Franklands	No comment.
DM/24/1508	Foxglove House, 33 Lewes Road, Haywards Heath, West Sussex Semi Mature Oak - Remove overhanging limbs crossing boundary fence up to growth point. Remove two large leaning overreaching stems. Reduce crown by 2-3 m to balance canopy.	Haywards Heath - Franklands	Suggest defer to the opinion of the MSDC Tree Officer.
DM/24/1509	11 Fields End Close, Haywards Heath, West Sussex, RH16 3TR 5 x oaks. Remove epicormic growth and reduce lower crowns by 1.5 to 2m and no further than previous cut points. No height reduction	Haywards Heath - Bentswood and Heath	Suggest defer to the opinion of the MSDC Tree Officer.
DM/24/1513	South Of Ashenground Bridge, Haywards Heath, West Sussex The installation of a 8.1m monopole mast with four antennas, a ground based equipment cabinet on steel mesh grillage.	Haywards Heath - Ashenground	No comment.

Application Reference	Address/Description	Ward	Comments
DM/24/1493	Land To Rear Of 12 Bluebell Close, Haywards Heath, RH16 3HR Holly Tree - Fell	Haywards Heath - Bentswood and Heath East	Suggest defer to the opinion of the MSDC Tree Officer
DM/24/1507	16 Ashenground Close, Haywards Heath, RH16 4PT Yew tree - cut back to boundary fence.	Haywards Heath - Ashenground	Suggest defer to the opinion of the MSDC Tree Officer
DM/24/1569	2 - 8 Sussex Road, Haywards Heath, RH16 4EA A new window to the first-floor office.	Haywards Heath - Ashenground	No comment
DM/24/1569	29 Blunts Wood Road, Haywards Heath, RH16 1ND 1 x Oak - reduce back to previous points, approx 1.5m and remove epicormic growth	Haywards Heath - Lucastes and Bolnore	Suggest defer to the opinion of the MSDC Tree Officer
DM/24/1570	Muster House, 12 Muster Green North Haywards Heath West Sussex Yew Tree - Remove.	Haywards Heath - Lucastes and Boltro	Suggest defer to the opinion of the MSDC Tree Officer
DM/24/1581	Winkfield Court, Boltro Road, Haywards Heath, West Sussex The renewal of the communal entrance door and associated screens to Winkfield Court.	Haywards Heath - Lucastes and Boltro	No comment
DM/24/1065	Sans Souci, Snowdrop Lane, Lindfield Haywards Heath, RH16 2QE Proposed two storey side extension to include partial conversion of garage and existing boundary wall re-sited. (amended plans and description 17/06)	Haywards Heath - Franklands	Seen at Planning Committee meeting 28/05/2024 where the Town Councils comments were 'no comment'. A new neighbour objection has been lodged on the MSDC planning portal.
DM/23/0890	Linden House, Southdowns Park, Haywards Heath, RH16 4SL Demolition of the existing vacant building and erection of new part three and part four storey building containing 17 flats (C3). (Revisions to landscaping and Travel Plan Statement 25.01.2024) (Amended plans changing red line boundary 11.06.2024)	Haywards Heath - Franklands	Seen at Planning committee meeting in April 2023 where the Town Council supported the application.