



**HAYWARDS HEATH
TOWN COUNCIL**

Town Hall 40 Boltro Road, Haywards Heath West Sussex,
RH16 1BA

Tel: 01444 455694

Website: www.haywardsheath.gov.uk

Email: town.clerk@haywardsheath.gov.uk

12th December 2023

To all Councillors on the Environment and General Purposes Committee and others for information.

Dear Councillor,

You are hereby requested to attend an informal meeting of the **Environment and General Purposes Committee** to be held on **18th December 2023** at the Town Hall in the Council Chamber at **7.30pm** when the following business will be transacted

Yours sincerely

Steven Trice

Town Clerk

Before the meeting formally commences Share HH (Library of things) will be giving a presentation to Councillors. This presentation will start at 7pm.

AGENDA

1. To receive apologies for absence.
2. Public Participation The public are invited to attend the meeting to observe in person. They may ask questions under the Council's remit, or make representation on a matter that is on the agenda. Speaking is guided by the Council's standing order 1 (available on website). You should indicate that you wish to speak by raising your hand. There is no right of reply. Should you wish to circulate anything to the committee this should be sent to the Town Clerk no later than 12 noon on the day of the meeting.

To commence not later than 7.45pm

3. To receive the minutes of the Environment and General Purposes Committee meeting held on 6th November 2023.
4. To note Substitutes.
5. To receive Declarations of Interest (Personal, or Pecuniary Interest) from Members in respect of any matter on the agenda.
6. To review the Town Council's recent Christmas events.
7. To consider the Council's commitment to community events in 2024/2025.
8. To consider the draft Environment and General Purposes budget for 2024/2025.
9. To consider a motion by Cllr Pascoe relating to a young enterprise award scheme.

10. To receive a report regarding the Town Council's invitation to enter into the Britain In Bloom competition.

11. To consider any items that the Chairman agrees to take as urgent business.

Committee Members: Environment & General Purposes Committee: Cllrs: N. Chapman (Chair), A. Rees (Vice Chair), AM. Cooke, S. Ellis, D. Pascoe, D. Nicholson, L. Wilson, S. Inglesfield,

*'During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. **Any items in the Exempt Part of the agenda cannot be filmed.** If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.'*

Town Mayor : Cllr Stephanie Inglesfield

Town Clerk Mr Steven Trice

HAYWARDS HEATH TOWN COUNCIL

Minutes of the Environment and General Purposes Committee 6th November 2023.

Nick Chapman (Chair)
Alison Rees (Vice Chair)
Anne- Marie Cooke
Sandy Ellis **
Stephanie Inglesfield
Deanna Nicholson **
Duncan Pascoe
Leila Wilson

Apologies Absent***

Also present: Town Clerk, Events and Community Officer and Ms Harris (part of meeting) and Ms Adams.

27. Apologies

D. Nicholson – Holiday
S. Ellis – Personal Matter

28. Minutes

The minutes of the Environment & General Purposes Committee dated 4th September 2023 were taken as read, confirmed as a true record and duly signed by the Chairman.

29. Substitutes

None.

30. Declarations of Interest

None.

31. Events Programme 2024/2025

The Town Clerk stated that the report was a precursor for the budget setting process, which would include the events budget, to be heard at the next meeting of the Committee. It was added the agreement of events to be held by Members would enable officers to work up a costed plan for events in 2024/2025. The ECO presented the report as tabled in the agenda and updated on each event directly organised by the Town Council and those run-in partnership. In turn the programme for 2024/2025 was for Members to approve. It was noted that a one-off event to add to the normal programme would be the 80th Anniversary of D-Day on the 6th June 2024 was added to the report. It was questioned that this date would be a Thursday and would the event have to happen on that day? It was confirmed that the event would have to happen that day with an evening event. The basis of the event would be led by the Pageant Master Sir Bruno Peake who would issue guidance, but what was known was that fish and chips would be theme and Beacons will be lit. It was also noted that where the Town Council supported a Holocaust Memorial event there was no budgetary implications as was support through use of the Town Hall, War Memorial and the obtaining of a PA and other items. Members, where happy to continue with fireworks at the Christmas Festival Event in 2023 asked that the budget remain in place for 2024 but that other options for lightshows, drones or something similar be looked into. It was questioned if people were getting fed up with fireworks due to noise and the environmental impact? At this point the Town Clerk and Events and Community Officer raised concerns about the number of marshals confirmed for the fireworks and questioned if the Town Council secure the resources year on year, which should be another consideration. It was noted that the Rotary Club were being approached as they raise funds on the evening for their causes and give some monies to the Mayor's Charity

so they would be on site. It was agreed that the budget included a firework provision but alternatives be looked at with The Orchards Shopping Centre manager with resolution to the matter being delegated to officers by the end of January 2024. Furthermore, an Events Working Group could be called if required. With this, the Committee thanked the Events and Community Officer for a successful events programme within the current year, endorsed the 2024/2025 programme as presented in the report and looked forward to seeing the financial implications of such at the December meeting of the Committee.

Members **NOTED** the report **RESOLVED** to agree the **Town Council's events programme subject to budgeting considerations to be held at the meeting of the Committee on the 18th December 2023.**

32. Environment Priorities

Members were presented with recommendation of the Environment Working Group for the Town Council's Environment Policies for approval. It was noted that the revised priorities were presented in a new format with measurable outcomes with target dates. It was noted that the relationship with Ford Prison, who provide the Town Councils flowers, had been more complicated under new management so planting costs and regimes were being looked at. In considering the priorities it was thought that the Solar Panel project at the Town Hall was not to be progressed because of the tree cover from side of the Town Hall and neighbouring trees by the previous administration. The Town Clerk advised that it has been paused due to the reasons stated but it had been decided to revisit the feasibility due to the reduction in the trees in size. It was also suggested that panels be placed to charge the car charging point and a battery could be incorporated to scheme to part power the Town Hall. Members noted that this work would be undertaken by the project officer when appointed and then.

Members **RESOLVED** to adopt the revised **Town Council's Environment priorities.**

33. Mid Sussex Marathon 2024

The ECO updated on the current position of the Mid Sussex Marathon as per the report and the associated Sports Taster Event. The ECO stated that she had attended a management board meeting and reported sponsorship was still being considered, with the option of supporting the Mayor's Charity next year. It was also noted that she and the Burgess Hill representative were concerned with the operation cost especially around first aid, which were being looked into and further quotes being obtained.

Members **NOTED** the **update.**

34. Leave No One Behind Campaign

The ECO updated that gift boxes were being provided this year and that the community had been asked to donate food with collection points open at the Town Hall and the Dolphin Leisure Centre and local supermarkets had been contacted and asked to support. Cards for kindness, as requested by the Committee, were being produced via local schools and the Bentswood Hub. Finally, it was noted that £1,500 in sponsorship had been secured to add to the Town Council's £2,000 allocation of monies, which aimed to provide 250 boxes.

Members **NOTED** the update.

35. Haywards Heath Active – Executive Board

Members noted the actions of the Executive Board and without comment.

Members **RESOLVED** to ratify the actions of the **Active Haywards Heath Executive Board.**

36. Day's Out Programme

Cllr Pascoe presented his motion, which suggested that the feasibility of the Town Council Day's Out Programme. It was noted that the programme would build on free opportunity events run in the Town, such as play days, so to support people who are isolated, struggling with the cost-of-living crisis, or maybe facing accessibility issues in leaving the Town. It was suggested that any trial could be undertaken in partnership with the National Trust who were known to be interested in such initiatives and have a focus on families. There was a feel that the programme should focus on younger people as residential homes and nursing homes should have a programme of events. This was not to say there were no vulnerable and isolated people in the community. It was agreed that the focus of those intended to be supported should be reviewed as part of the feasibility process. It was agreed that the Town Clerk would report into Cllr Pasco and Cllr Chapman at the feasibility work progressed.

Members **RESOLVED** that **the Town Clerk investigates the feasibility of running a day's out programme, assesses the interest from residents, community centres and residential care centres and agree an ideal approach.**

37. Haywards Heath in Bloom

Mr Crump attended the meeting along with Ms Harris. As a result, the Chair of the committee took the matter first on the agenda with the agreement of the committee. Mr Crump enthused about the success of the Town's entry into South and South East in Bloom with the Town entry and that of Muster Green winning gold in their categories. Mr Crump focused on where the Town Council could go from this success, how the success is sustained and focused on the options opening up to the Town Council including the potential for an entry into Britain in Bloom. He promoted the sense of community created, the success of working with the local community. This was coupled with the long-term sustainability of the Town both environmentally and economically, safer public spaces and improvement in areas of deprivation looking specifically at the project at the Bentswood Hub. Mr Crump praised the work of the Hayward Heath in Bloom committee who were voluntary and had put a lot into the bid, the Town Hall team including the Groundstaff and the work of those in the community. It was acknowledged that there were limited resources, but with a structured approach, a longer lead in time for 2024 and increased interaction from Members more could be achieved. This in turn would enable more communication widely of the Haywards Heath in Bloom work and help find more hidden gems in the Community to showcase in 2024. Ms Harris, had provided each Member with a hand out prior to the meeting. Stated that the Best Kept Garden and Allotment competition was expanding into businesses. Ms Harris focused on the expanding of communication that Mr Crump had mentioned by stating that the Haywards Heath in Bloom Committee had been at Town Day and that she would be undertaking promotion for Haywards Heath in Bloom via the Haywards Heath Horticultural Society at the Christmas event to be held in the Orchards Shopping Centre. It was felt that Councillors should be promoting the value and activity of gardening, getting outside with an outcome of a reduction of social isolation and loneliness. Councillors were also asked to pick three gardens in each of their Wards next year as local judges struggled to get round this year. Members asked if there were any immediate actions that they needed to undertake. Mr Crump and Ms Harris said not at that point their attendance was just in preparation for the Town Council moving forward and to provide Members with information. The Chair of the Committee thanked Mr Crump and Ms Harris for all of their efforts and made special mention of the Best Kept Gardens and Allotments competition that he attended. It was stated by the Chair of the Committee that it was wonderful to hand out awards to worthy winners.

Members **NOTED** the **update.**

38. Urgent Items

Members were reminded that help was still needed with marshalling at the Fireworks. The ECO reminded all that Remembrance Sunday was to held that weekend on the 12th November and the schools service at St Wifrids Church on Friday 10th November.

Meeting closed at 8.55pm

Committee Meeting: Environment and General Purposes

Report of: Events and Community Officer

Date: 18th December 2023

Subject: Christmas Events

Purpose of Report:

1. The purpose of this report is to provide councillors with the necessary information to decide if they wish to continue the Christmas Fireworks and Community Carols.

Summary:

2. The following report asks for members to decide if they wish to continue the Christmas Fireworks and Community Carols event.

Recommendation(s):

Members are recommended to;

- a) Note this report.
- b) Comment as appropriate.
- c) Decide if they wish to continue with the Christmas Fireworks and Community Carols, or look at alternative arrangements.

Background:

3. The Christmas Fireworks were originally started due to the firework element of Town Day being cancelled. The firework company credited the Council with a display to be used on an alternative date.
4. For the past few years, finding marshals to allow the event to take place safely has been challenging. This year was particularly difficult, with many individuals who agreed to marshal not turning up. Unfortunately, this year we only had four councillors turn up to marshal. The agreement with the Rotary marshals fell through, with the ECO having no knowledge of this until the event. This results in the ECO's family being relied on to marshal. A lack of marshals puts the safety of the event and those in attendance in jeopardy.
5. It is worth noting that this year saw a larger than average attendance at the Christmas Fireworks and the Christmas Light Switch On, with positive feedback received online. Counterbalancing this, there have also been various negative comments, citing animal welfare concerns. With this in mind, the ECO is asking Councillors to look into the feasibility of continuing with the fireworks. Alternatively, the ECO can look at a variety of options, including how the Town Council can work with The Orchards Shopping Centre and provide them with more support to their Christmas events.
6. Community Carols ran for the second year. It was held on Thursday 7th December. In 2022, the event ran on Friday 16th December. This year, the ECO decided to move the carols to an earlier date in December and to change the day from a Friday in the hope of more people being able to attend. The event is run to celebrate the year, bring the community together and to thank those who do so much for the community throughout the year.
7. Unfortunately, the attendance was lacking again this year. Of 47 confirmed to attend, at least 16 did not show on the evening. Everyone on the ECO's contact list was invited to the event. The event takes a lot of organising for the ECO, including sourcing choirs,

sending invitations out and arranging catering. It also takes the time of other members of the Town Hall staff, with them being in attendance at the event to support the ECO. At cost per head, the Community Carols is the most expensive event run.

8. The ECO is urging Councillors to discuss if these events are sustainable to run. The events need to have guaranteed support to be able to run successfully/ safely. The ECO is willing to look at alternative arrangements and can work in partnership with Nicola from The Orchards Shopping Centre on this.

Legal Implications

9. None.

Financial Implications:

10. None

Community and Events Officer

Committee Meeting: Environment and General Purposes**Report of:** Events and Community Officer**Date:** 18th December 2023**Subject:** Town Council Events Budget 2024/25 and Work Schedule**Purpose of Report:**

1. The purpose of this report is to update councillors on the events the Council has been organising in 2023/24, to assist with the decision-making process for the 2024/25 events calendar and budget setting process.

Summary:

2. The Town Council organises and hosts a variety of Community Events each year. The ECO works hard to secure sponsorship for the events; however, this cannot be relied upon each year and therefore cannot be taken into account during the budget setting process. Members received an update on events proposed next year at the last meeting of the Committee.
3. There is expected to be £12,708.03 in the Town Council Events Budget reserves at the end of the 2023/24 financial year. The reserve amount has been built from underspends due to securing sponsorship as well as pitch fees from businesses at Town Day and the sale of advertising space in the Town Day Programme. Members should be aware that the ECO had some provisions, originally booked for Town Day, that due to the cancellation are were to move their booking/payment to a future event. This meant that some of the performances etc. were paid for out of the 2022/23 budget.
4. The ECO is asking for a budget of £28,500 to be allocated towards events this year. A total budget of £30,500 is required, with £2,000 being taken from reserved to be allocated to the Leave No One Behind Campaign.
5. The ECO has included the event schedule work flow. This highlights when the planning for each event, with the workload increasing considerably in the weeks leading up to the event. Each event requires a lead time of at least 2 months planning prior to the event taking place.

Recommendation(s):**Members are recommended to:**

- a) Comment as appropriate.
- b) Agree the budget recommended.

Background:**6. Events Schedule with proposed budget**

Event	Event Type	Event Date	Proposed Budget
Mid Sussex Marathon	In Partnership (Annual)	Sunday 5 th May	£1,000 (already agreed)
Sports Taster Event	Annual	Sunday 5 th May	£250
D-Day 80 th Anniversary Event	One Off	Thursday 6 th June	£6,000

Spring into Summer	Annual	Sunday 2 nd June	£4,000
Carers Event	Annual	20 th or 27 th June	£500
Teddy Bears Picnic	Annual	TBC	£750
Town Day	Annual	Saturday 14 th September	£13,000
Remembrance Sunday and Schools Service	Annual	Sunday 10 th November/ Monday 11 th November	£500
Christmas Fireworks	Annual	Saturday 23 rd November	£2,000
Community Carols	Annual	TBC	£500
Leave No one Behind	Annual		£2,000 (from Town Council Events Reserves)

7. Please note that this budget does not include monies for twinning activities as a budget was included last year but the Twinning Association did not take up the allocation and officers have not been informed of any requirement for 2024/2025 at the time of this report. Please also note that the Holocaust Memorial event is supported by the Town Council but no budget is required.

8. ECO Work schedule for events

2023				2024											
Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Planning			Community Carols												
								Haywards Heath Bike Ride							
					Planning			Marathon/Haywards Heath Gets Active							
				Planning				Spring into Summer							
				Planning				D-Day Anniversary Event							
						Planning			Carers Event						
								Planning			Teddy Bears Picnic				
Planning (Initial enquiries and bookings made)				Planning				Planning intensifies and becomes priority in workload				Town Day			
												Planning	Remembrance		
												Planning	Christmas Fireworks		
												Planning		Community Carols	

Legal Implications:

9. The Town Council can agree to the events programme under the General Power of Competence, which the Town Council meets the criteria of as exercised and resolved at the Annual Meeting of the Town Council dated 15th May 2023 under minute 20.

Events and Community Officer

Committee Meeting: Environment and General Purposes

Report of: Town Clerk

Date: 18th December 2023

Subject: Environment and General Purposes Budget 2024/2025

Purpose of Report:

- 1) The purpose of this report is for Members to consider the first stage of the annual budget setting process.

Summary:

- 2) As part of the budget setting process, which has to be completed to allow for notification of the Town Council's precept (including any Council Tax rise) to be given to Mid Sussex District Council by 31st January 2024, the Environment and General Purposes Committee considers its budget in December so it can be recommended for insertion into the Town Council's overarching budget, which will be considered by the Policy and Finance Committee on 15th January 2024. This process is undertaken with a view to Full Council ratification of the Town Council's budget for the 2024/2025 financial year on the 29th January 2024. As a result, the following report presents the draft 2024/2025 Environment and General Purposes budget for consideration.

Recommendation;

Members are recommended to recommend the draft Environment and General Purposes Committee Budget, as per Appendix 1, to the Policy and Finance Committee for inclusion in the 2024/2025 budget.

Background;

- 3) Members will find attached, as Appendix 1, the draft Environment and General Purposes Budget as suggested by the Chairman's Working Party in liaison with the Town Clerk and Deputy Clerk (RFO). The budget as presented includes a 10.5% increase in the budget against 2023/2024 in which the Town Council is currently operating. This equates to a budget of £145,588 for 2024/2025 against £129,984 in the current 2023/2024 financial year. Income over expenditure is 10.7%
- 4) Please see the explanatory notes A to G in appendix 1. It must also be noted that the Town there are reserves for Hurst Farm in place, which has been budgeted a zero within the revenue budget at Management costs £30,500 and £70,920 for professional fees.
- 5) In advance of this report Members will have considered pre-budget reports on the Town Council's Events programme for 2024/2025 any change resolved under that report that effect the budge as presented will need to be fed into the resolved budget under this item.
- 6) **Financial Implications** - these will be dealt with by the Policy and Finance Committee.
- 7) **Legal Implications** - statutory duty to set a budget and resulting precept each year.

HAYWARDS HEATH TOWN COUNCIL — ENVIRONMENT AND GENERAL PURPOSES COMMITTEE

DRAFT BUDGET 2024/2025

	Actual to 31/10/2023 (£)	Budget '23/24 (£)	Forecast to 31/03/2024 (£)	Draft Budget '24/25 (£)	% change from '23/24 to '24/25	Notes
INCOME						
2. Allotment Rents	3,958.60	4,311	4,015	4,634	7.5%	
3. Cemetery	28,316.67	31,000	37,011	35,000	12.9%	
1. Roundabout Income (WSCC)/Flower Bed Sponsorship	7,000.00	7,250	7,250	7,250	0.0%	A
	39,275.27	42,561	48,276	46,884	10.2%	
REVENUE EXPENDITURE						
2. Allotments	11,204.87	11,275	11,265	8,000	-29.0%	B
3. Cemetery	3,061.54	7,050	5,876	7,050	0.0%	
4. External Contract for Cemetery	8,760.06	15,762	16,932	17,779	12.8%	
5. Hanging Baskets, Goblet Baskets & Tiered Planters	2,920.00	3,410	3,475	4,680	37.2%	
6. Muster Green, Roundabouts & Other Flower Beds	7,281.37	17,220	13,655	21,752	26.3%	C
7. Public Clock (St. Wilfrid's)	0.00	200	200	200	0.0%	
8. Street Lighting — Power & Maintenance	7,623.14	14,350	14,255	17,750	23.7%	
9. Street Lighting — Improvement/New Schemes	0.00	2,500	2,500	4,000	60.0%	
10. Severe Weather Contingency	0.00	300	300	315	5.0%	
11. General Maintenance/Repairs	1,574.29	4,838	4,096	4,838	0.0%	
12. Town Initiatives	6,080.00	5,500	6,080	8,072	46.8%	D
13. Best Kept Garden/Allotment Competitions	526.25	925	925	971	5.0%	
14. Christmas Lights	7,118.12	15,625	15,550	14,900	-4.6%	
15. Christmas Lights — Maintenance Reserve	0.00	750	750	1,500	100.0%	
16. Haywards Heath/South & South East in Bloom	416.83	1,025	1,025	1,076	5.0%	
17. Town Council Events (includes 'Leave No One Behind')	20,017.60	29,000	29,000	28,500	-1.7%	E
18. South Road Tree Project	0.00	2,000	2,000	2,000	0.0%	
19. Land off Hurstwood Lane — Management Costs	0.00	0	0	0	n/a	F
20. Environmental Projects	0.00	0	2,100	2,205	n/a	G
	76,584.07	131,730	129,984	145,588	10.5%	
EXPENDITURE over INCOME	37,308.80	89,169	81,708	98,704	10.7%	

Item 6, E & GP C'ttee, 18-Dec-23

Notes

- A** Assumes continuation of the WSCC Partnership Agreement for the mowing/maintenance of roundabouts (= circa £7,000).
- B** (Separate) earmarked reserve for allotments at 31/10/2023 = £4,724.80. The main purpose of the reserve is to accumulate funds towards shoring up the bank at the America Lane site.
- C** (Separate) earmarked reserve for Muster Green at 31/10/2023 = £11,039.49.

D Reserve '22/23	3,665.74
Budget '23/24	5,500.00
Funds available at 01/04/2023	<u>9,165.74</u>
less expenditure to mark the Coronation:	
2x commemorative 'discs' for flower beds on Sussex roundabout	(290.00)
4x banners (over South Road)	(800.00)
installation/removal of 4x South Road banners	(1,800.00)
less expenditure on gobo projector for Muster Green:	
supply/installation of gobo projector	(3,424.00)
ducting for new power supply	(2,984.00)
installation of 16A socket in tree	(447.31)
Current overspend	<u>(579.57)</u>

As agreed by the Policy & Finance Committee on 13/11/2023, annual CCTV maintenance & transmission costs for '23/24 of £5,571.65 have been taken from a separate 'CCTV' reserve. Historically, these have been funded from the Town Initiatives revenue budget & it is envisaged that this will be the case for '24/25. A budget for '24/25 of £8,072 would allow for annual CCTV costs of £5,572 + £2,500 unrestricted at 01/04/2024.

- E** Please refer to the report of the Events & Community Officer under agenda item 5.
- F** Earmarked reserve at 31/03/2024 = £30,500.
- G** No budget was set for '23/24, but this was before the Council was invoiced (in Dec-22) for 1 year's licensing & maintenance of 'Carbon Calculator Tools' on the website. The forecast assumes that the licence is due for renewal & it is recommended that a budget be set for '24/25.

Committee Meeting: Environment and General Purposes

Report of: Cllr Pascoe
Date: 18th December 2023
Subject: Young Enterprise Competition

Purpose of Report:

1. The purpose of this report is for Members to consider a motion put forward by a Councillor.

Summary

2. The following report outlines a motion that has been made by Cllr D. Pascoe in relation to a Young Enterprise Competition. Members are asked to consider and decide whether they wish to accept and agree to the motion.

Recommendation:

Members are recommended to consider the Motion as tabled by Cllr Pascoe. If approved, financial implications will need to be approved by the Policy and Finance Committee.

Background:

3. This proposal is part of a wider initiative of the town council to support opportunities for young people. This proposal is for the town council to introduce a young enterprise competition and awards aimed at residents under 25 years. This award would be accompanied by a cash prize, with the aim to encourage young people to pursue innovation and entrepreneurship in our community.

Competition

4. The competition would be framed as a new business competition aimed and young people. The competition is open to anyone under the age of 25 years who lives, or attends school or college, in Haywards Heath or the surrounding villages. Entrants will be accepted as individuals or small groups (roughly 4 people).
5. Entrants are invited to submit a new business idea; this could be a new product or service, physical or digital. The submission should include a business name, scope of the business, target audience and some market research to demonstrate why the business would be successful. The idea should also include Haywards Heath in its scope but is not limited to only the town (e.g. people in Haywards Heath could be customers of the new business). This activity is aimed and improving practical business skills in young people whilst thinking about commercial opportunities in our town.
6. The structure of the competition would be in stages, starting with open submissions that are shortlisted to a final presentation in front of the judges panel. For this project to be successful, the Town Council should seek partnership with other organisations to form a

judges panel of local professionals. The winning idea would be presented with a cash prize to support the development of that business. A further role of partner organisations could be to invite mentorship to shortlisted entrants and sponsorship of the competition.

Partners we should seek to get on board:

- Local schools / colleges
- Haywards Heath Business Association
- Young Enterprise (national organisation)
- Sussex & Surrey Institute of Technology.
- NACUE (National Consortium of University Entrepreneurs)
- Banks interested in providing support

7. A suggested award value of £1000 that could be contributed to by sponsoring organisations.
8. The council could also consider further awards (cash prize optional) to recognise other exemplary business ideas
 - Runner-up award for the business ideas that were close to winning.
 - Award for environment and sustainability for the idea that best demonstrates a positive impact on environment and sustainability.
 - Award for inclusivity and social justice for the business idea that best addresses gaps in social inequality (i.e. those with a disability or minority groups).
 - Award for young business person (already in business) to recognise those that have already started their own business.

Members are asked to consider the following motion, which has been made under Section 10 of the Council's Standing Orders by Cllr D. Pascoe

9. That the Town Council investigates the feasibility of running this programme, assesses the interest from residents, community centres and residential care centres and agrees an ideal approach.

Financial implications:

10. An award prize of £1000. This can be contributed to by sponsoring organisations.

Legal implications:

11. The Town Council can undertake this project using the General Power of Competence, which the Town Council meets the criteria of as exercised and resolved at the Annual Meeting of the Town Council dated 15th May 2023 under minute 20.

Committee Meeting: Environment and General Purposes

Report of: Town Clerk
Date: 18th November 2023
Subject: Britain in Bloom

Purpose of Report:

1. The purpose of this report is to consider entry into a National Competition

Summary:

- 2. Report to follow. Awaiting advice from Britain in Bloom.**

Recommendation(s):

Members are recommended to consider formally taking up the invitation to enter Haywards Heath into Britain in Bloom 2024.

Background:

3. x

Financial Implications

4. x

Legal Implications

5. The Town Council can undertake this project using the General Power of Competence, which the Town Council meets the criteria of as exercised and resolved at the Annual Meeting of the Town Council dated 15th May 2023 under minute 20.

Town Clerk