

## Current/Reserve Account

## List of Payments made between 01/01/2023 and 31/01/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/01/2023	MSDC	DDR	3,123.00		Non-domestic rates – Town Hall
01/01/2023	MSDC	DDR	249.00		Non-domestic rates – cemetery
01/01/2023	MSDC	DDR	439.00		Non-domestic rates – depot
03/01/2023	RAM Tracking	DDR	18.00		Vehicle tracking (x 2) 28/12/22–27/1/23
03/01/2023	Castle Water Ltd	DDR	16.71		Water bill 1/10/22–31/3/23 – cemetery
03/01/2023	South East Business Systems Ltd	DDR	338.10		Remote back-up; IT system rental; encryption
04/01/2023	Allstar Business Solutions	DDR	130.26		Fuel
09/01/2023	4Sight Vision Support	EBP3832	2,000.00		Cost-of-Living Emergency grant
09/01/2023	Mr S Wadmore	EBP3834	165.50		Caretaker cover from 2–24/12/22
09/01/2023	Haywards Heath Tennis Club Ltd	EBP3836	750.00		Grant (Min. 45c, P & F 18/1/21)
09/01/2023	Balcombe Estate	EBP3837	230.40		Xmas tree for Commercial Sq roundabout
09/01/2023	Mid Sussex Radio CIC	EBP3833	240.00		Microphone & PA for carols on 16/12/22
09/01/2023	PEAC (UK) Ltd	EBP3835	219.60		Photocopier rental 12/2–11/5/23
09/01/2023	Jewson Ltd	EBP3839	302.16		Grounds maintenance equipment & supplies
10/01/2023	Mercedes-Benz Finance	DDR	411.91		Lease repayment instalment for e-van Jan-23
16/01/2023	NatWest	DDR	20.40		Bankline charges Dec-22
16/01/2023	Sage Software Ltd	DDR	144.00		Payroll subscription Jan-23
17/01/2023	Mercedes-Benz Vans	DDR	15.00		Service contract charge for e-van Jan-23
17/01/2023	NatWest onecard	DDR	1,080.55		HHTC credit card transactions Dec-22
19/01/2023	Worldpay	DDR	55.80		Terminal rental, misc. & txn chgs Jan-23
20/01/2023	Hope	EBP3840	750.00		Grant (Min.43a, P & F 16/1/23)
20/01/2023	Northlands Wood Primary Academy	EBP3843	500.00		Grant (Min.43b, P & F 16/1/23)
20/01/2023	Sx Assoc. for Spina Bifida & Hydrocephalus	EBP3845	250.00		Grant (Min.43c, P & F 16/1/23)
20/01/2023	Mr A Stempt	EBP3847	33.99		Reimbursement of sundry expenses
20/01/2023	Southern Electric	DDR	715.10		Electricity bill 2/12/22–1/1/23
20/01/2023	Vodafone Ltd	DDR	46.94		Mobile phone bill Jan-23
20/01/2023	Ernest Doe & Sons Ltd	EBP3841	131.71		Grounds maint. safety gloves & supplies
20/01/2023	The Southern Co-operative	EBP3842	9,281.76		Community Warden service Apr–Nov '22
20/01/2023	MSDC	EBP3844	1,123.63		CCTV maint. & transmission costs Oct–Dec '22
20/01/2023	MSDC	EBP3846	626.75		Ground rent 1/1–31/3/23
20/01/2023	Cox Skips	EBP3848	337.20		6yd <sup>3</sup> skip to dispose of sundry waste
23/01/2023	SSE Electricity	DDR	597.39		Street lighting energy Dec-22
25/01/2023	Allstar Business Solutions	DDR	130.32		Fuel
26/01/2023	Northlands Wood Primary Academy	EBP3850	250.00		Franklands Ward Budget payt – PE eqpt
26/01/2023	HMRC Cumbernauld	EBP3853	6,932.40		Tax & NI Jan-23
26/01/2023	Streetlights	EBP3849	1,707.66		Street lighting maint. contract Jan–Mar '23
26/01/2023	Trustees RNS Clarke Will Trust	EBP3851	1,132.33		Depot rent Feb-23
26/01/2023	West Sussex County Council	EBP3852	5,855.27		Pension contributions Jan-23
27/01/2023	Focus Group	DDR	83.65		Line rentals & calls Jan-23
27/01/2023	Salaries, Petty Cash & expenses	BULK LIST PAYT	21,507.76		Jan-23
30/01/2023	Fastnet International Ltd	DDR	75.59		Broadband Internet & website hosting Jan-23
31/01/2023	NatWest	DDR	14.33		Account service charge (monthly)

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**Current/Reserve Account**

**List of Payments made between 01/01/2023 and 31/01/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/01/2023	SE Gas Ltd	DDR	1,543.65		Gas bill 1-31/12/22
31/01/2023	South East Business Systems Ltd	DDR	338.10		Remote back-up; IT system rental; encryption
		<b>Total Payments</b>	<b>63,914.92</b>		

## Current/Reserve Account

Receipts received between 01/01/2023 and 31/01/2023

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	<b>Banked: 03/01/2023</b>	<b>133.50</b>						
	Sales Recpts Page 2373	133.50	133.50		100			Sales Recpts Page 2373
	<b>Banked: 03/01/2023</b>	<b>70.00</b>						
	Sales Recpts Page 2374	70.00	70.00		100			Sales Recpts Page 2374
	<b>Banked: 03/01/2023</b>	<b>691.50</b>						
	Sales Recpts Page 2375	691.50	691.50		100			Sales Recpts Page 2375
	<b>Banked: 03/01/2023</b>	<b>96.00</b>						
	Sales Recpts Page 2376	96.00	96.00		100			Sales Recpts Page 2376
	<b>Banked: 04/01/2023</b>	<b>16.50</b>						
	Sales Recpts Page 2377	16.50	16.50		100			Sales Recpts Page 2377
	<b>Banked: 05/01/2023</b>	<b>79.50</b>						
	Sales Recpts Page 2378	79.50	79.50		100			Sales Recpts Page 2378
	<b>Banked: 05/01/2023</b>	<b>384.75</b>						
	Monastery of the Visitation	384.75			9002	900	384.75	(¼) Maint. nuns' burial area
	<b>Banked: 06/01/2023</b>	<b>87.75</b>						
	Sales Recpts Page 2379	87.75	87.75		100			Sales Recpts Page 2379
	<b>Banked: 06/01/2023</b>	<b>92.00</b>						
	Sales Recpts Page 2380	92.00	92.00		100			Sales Recpts Page 2380
	<b>Banked: 12/01/2023</b>	<b>240.90</b>						
	Sales Recpts Page 2381	240.90	240.90		100			Sales Recpts Page 2381
	<b>Banked: 12/01/2023</b>	<b>294.00</b>						
	Sales Recpts Page 2382	294.00	294.00		100			Sales Recpts Page 2382
	<b>Banked: 12/01/2023</b>	<b>1,000.00</b>						
	CSL Behring UK Ltd	1,000.00			4430	210	1,000.00	Sponsor/'Leave No One Behind'
	<b>Banked: 13/01/2023</b>	<b>49.50</b>						
	Sales Recpts Page 2383	49.50	49.50		100			Sales Recpts Page 2383
	<b>Banked: 16/01/2023</b>	<b>148.50</b>						
	Sales Recpts Page 2384	148.50	148.50		100			Sales Recpts Page 2384
	<b>Banked: 16/01/2023</b>	<b>355.00</b>						
	Sales Recpts Page 2386	355.00	355.00		100			Sales Recpts Page 2386
	<b>Banked: 18/01/2023</b>	<b>7.06</b>						
	NatWest	7.06			4235	110	7.06	Annual rebate re credit cards
	<b>Banked: 24/01/2023</b>	<b>611.25</b>						
	Sales Recpts Page 2385	611.25	611.25		100			Sales Recpts Page 2385
	<b>Banked: 30/01/2023</b>	<b>35.00</b>						
	S Ellis	35.00			1055	110	35.00	1 ticket Mayor's charity event, 3/3
	<b>Subtotal Carried Forward:</b>	<b>4,392.71</b>	<b>2,965.90</b>	<b>0.00</b>			<b>1,426.81</b>	

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Current/Reserve Account

Receipts received between 01/01/2023 and 31/01/2023

Nominal Ledger Analysis

Receipt	Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		Banked: 31/01/2023	548.66						
		NatWest	548.66			1190	110	548.66	Reserve A/c interest Jan-23
		<b>Total Receipts:</b>	4,941.37	2,965.90	0.00			1,975.47	

## Detailed Income &amp; Expenditure by Budget Heading year to 31 MARCH 2023

Month No: 12

Policy &amp; Finance Committee - Tuesday, 27 June 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>101 Grounds Maintenance</b>						
4000 Salaries & National Insurance	128,727	122,790	(5,937)		(5,937)	104.8%
4001 Pension	33,041	31,298	(1,743)		(1,743)	105.6%
4500 Clothing & Footwear	1,045	1,050	5		5	99.5%
4510 Depot Rent	11,323	11,028	(295)		(295)	102.7%
4511 Depot Rates	4,391	4,391	(0)		(0)	100.0%
4512 Other Depot Expenses	15,932	9,300	(6,632)		(6,632)	171.3%
4517 Electric Vehicle	5,788	0	(5,788)		(5,788)	0.0%
4520 Vehicle Expenses	5,704	10,900	5,196		5,196	52.3%
4521 Fuel	3,628	4,200	572		572	86.4%
4530 Equipment Expenses	3,317	4,924	1,607		1,607	67.4%
4540 Mobile Telephones	469	550	81		81	85.4%
4550 Contingencies & Sundries	311	325	14		14	95.6%
Grounds Maintenance :- Indirect Expenditure	<b>213,677</b>	<b>200,756</b>	<b>(12,921)</b>	<b>0</b>	<b>(12,921)</b>	<b>106.4%</b>
<b>Net Expenditure</b>	<b>(213,677)</b>	<b>(200,756)</b>	<b>12,921</b>			
<b>105 Accommodation</b>						
1010 Income - Lettings	36,120	13,200	(22,920)			273.6%
Accommodation :- Income	<b>36,120</b>	<b>13,200</b>	<b>(22,920)</b>			<b>273.6%</b>
4000 Salaries & National Insurance	17,471	17,303	(168)		(168)	101.0%
4001 Pension	2,785	0	(2,785)		(2,785)	0.0%
4100 Rent	2,507	2,507	0		0	100.0%
4101 Rates, Water & Sewerage	31,769	32,593	824		824	97.5%
4104 Clothing & Footwear	89	0	(89)		(89)	0.0%
4105 Cleaning	248	600	352		352	41.4%
4160 Maintenance Building & Grounds	4,976	5,750	774		774	86.5%
4165 Cyclical Redecoration	1,250	1,250	0		0	100.0%
4170 Electricity	7,011	2,650	(4,361)		(4,361)	264.6%
4171 Gas	7,071	3,000	(4,071)		(4,071)	235.7%
4172 Telephone, Fax & Internet	1,959	2,289	330		330	85.6%
4180 COVID-19 Contingency	384	2,000	1,616		1,616	19.2%
Accommodation :- Indirect Expenditure	<b>77,520</b>	<b>69,942</b>	<b>(7,578)</b>	<b>0</b>	<b>(7,578)</b>	<b>110.8%</b>
<b>Net Income over Expenditure</b>	<b>(41,400)</b>	<b>(56,742)</b>	<b>(15,342)</b>			
<b>107 Office &amp; Customer Service</b>						
1176 Precept	717,463	717,463	0			100.0%
Office & Customer Service :- Income	<b>717,463</b>	<b>717,463</b>	<b>0</b>			<b>100.0%</b>
4000 Salaries & National Insurance	189,975	192,000	2,025		2,025	98.9%

## Detailed Income &amp; Expenditure by Budget Heading year to 31 MARCH 2023

Month No: 12

Policy &amp; Finance Committee - Tuesday, 27 June 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4001 Pension	32,762	49,657	16,895		16,895	66.0%
4005 Travelling Expenses	1,523	1,000	(523)		(523)	152.3%
4009 Staff Training	1,000	1,000	0		0	100.0%
4020 Printing & Stationery	2,403	3,365	962		962	71.4%
4021 Postage	335	525	190		190	63.9%
4022 Advertising	967	2,000	1,033		1,033	48.4%
4024 Office Equipment Maintenance	5,938	5,346	(592)		(592)	111.1%
4025 Insurances	11,283	11,325	42		42	99.6%
4027 Courses, Conferences & Pubs.	1,385	1,300	(85)		(85)	106.5%
4030 Subscriptions	10,588	9,576	(1,012)		(1,012)	110.6%
4050 Audit Fees	1,893	2,200	307		307	86.0%
4060 Replacement Fixtures/Fittings	3,750	3,750	0		0	100.0%
Office & Customer Service :- Indirect Expenditure	<b>263,802</b>	<b>283,044</b>	<b>19,242</b>	<b>0</b>	<b>19,242</b>	<b>93.2%</b>
<b>Net Income over Expenditure</b>	<b>453,661</b>	<b>434,419</b>	<b>(19,242)</b>			
<u>110 Other Expenditure</u>						
1050 Income - Other	10,403	7,388	(3,015)			140.8%
1190 Interest Earned	3,513	75	(3,438)			4684.4%
Other Expenditure :- Income	<b>13,916</b>	<b>7,463</b>	<b>(6,453)</b>			<b>186.5%</b>
4200 Hospitality	581	1,000	419		419	58.1%
4201 Grants & Subsidies	8,229	8,500	271		271	96.8%
4203 Bentswood Community Hub	6,000	0	(6,000)		(6,000)	0.0%
4204 Community Crisis Grants	19,439	0	(19,439)		(19,439)	0.0%
4210 Newsletters	4,788	4,500	(288)		(288)	106.4%
4220 Election Expenses	3,000	3,000	0		0	100.0%
4230 Contingencies & Sundries	955	825	(130)		(130)	115.7%
4235 Bank Charges	1,144	1,045	(99)		(99)	109.5%
4240 Mayor's Allowance	1,066	1,066	0		0	100.0%
4242 Members' Allowances	17,856	17,856	0		0	100.0%
4250 Community Facilities	1,780	1,780	0		0	100.0%
4252 Community Warden	21,500	21,500	0		0	100.0%
4260 Loan Capital Repayment	6,000	6,000	0		0	100.0%
4261 Loan Interest	3,198	3,198	0		0	100.0%
4280 Advisers' Fees	8,750	8,750	0		0	100.0%
Other Expenditure :- Indirect Expenditure	<b>104,286</b>	<b>79,020</b>	<b>(25,266)</b>	<b>0</b>	<b>(25,266)</b>	<b>132.0%</b>
<b>Net Income over Expenditure</b>	<b>(90,370)</b>	<b>(71,557)</b>	<b>18,813</b>			

## Detailed Income &amp; Expenditure by Budget Heading year to 31 MARCH 2023

Month No: 12

Policy &amp; Finance Committee - Tuesday, 27 June 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>115 Ward Budgets</b>						
4395 Ashenground	249	2,000	1,751		1,751	12.4%
4396 Bentswood	2,042	2,000	(42)		(42)	102.1%
4397 Franklands	1,750	2,000	250		250	87.5%
4398 Heath	456	2,000	1,544		1,544	22.8%
4399 Lucastes	1,086	2,000	914		914	54.3%
Ward Budgets :- Indirect Expenditure	<b>5,583</b>	<b>10,000</b>	<b>4,417</b>	<b>0</b>	<b>4,417</b>	<b>55.8%</b>
<b>Net Expenditure</b>	<b>(5,583)</b>	<b>(10,000)</b>	<b>(4,417)</b>			
<b>120 CAPITAL</b>						
4600 CAPITAL	10,000	10,000	0		0	100.0%
CAPITAL :- Indirect Expenditure	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Expenditure</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0</b>			
<b>201 Environment</b>						
1000 Income - Cemetery	33,311	29,000	(4,311)			114.9%
1020 Income - Allotments	3,821	3,965	144			96.4%
1030 Income - Sponsorship	7,250	7,250	0			100.0%
Environment :- Income	<b>44,382</b>	<b>40,215</b>	<b>(4,167)</b>			<b>110.4%</b>
4300 Allotments	10,606	11,275	669		669	94.1%
4301 Cemetery	6,517	7,050	533		533	92.4%
4303 Hanging Baskets & Planters	3,146	3,101	(45)		(45)	101.5%
4304 Litter Bins	777	0	(777)		(777)	0.0%
4305 Muster Green/Other Flower Beds	16,019	16,730	711		711	95.8%
4307 St. Wilfrid's Clock	200	200	0		0	100.0%
4313 General Maintenance/Repairs	2,301	4,600	2,299		2,299	50.0%
4315 Street Lighting Power & Maint.	11,767	14,900	3,133		3,133	79.0%
4316 Street Lighting Schemes	2,500	2,500	0		0	100.0%
4351 Cemetery - External Contract	12,420	10,734	(1,686)		(1,686)	115.7%
4353 Town Initiatives	3,246	3,246	0		0	100.0%
4355 South Road Tree Project	2,000	2,000	0		0	100.0%
4363 Environmental Projects	2,000	6,000	4,000		4,000	33.3%
4390 Severe Weather Contingency	300	300	0		0	100.0%
Environment :- Indirect Expenditure	<b>73,799</b>	<b>82,636</b>	<b>8,837</b>	<b>0</b>	<b>8,837</b>	<b>89.3%</b>
<b>Net Income over Expenditure</b>	<b>(29,417)</b>	<b>(42,421)</b>	<b>(13,004)</b>			

## Detailed Income &amp; Expenditure by Budget Heading year to 31 MARCH 2023

Month No: 12

Policy &amp; Finance Committee - Tuesday, 27 June 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>210 Leisure &amp; Amenities</b>						
4400 Best Kept Garden/Allotment	481	925	444		444	52.0%
4405 Christmas Lights	13,910	15,000	1,090		1,090	92.7%
4406 Christmas Lights - Maintenance	750	750	0		0	100.0%
4430 Town Council Events	25,000	25,000	0		0	100.0%
4440 Haywards Heath in Bloom	743	1,025	282		282	72.5%
<b>Leisure &amp; Amenities :- Indirect Expenditure</b>	<b>40,884</b>	<b>42,700</b>	<b>1,816</b>	<b>0</b>	<b>1,816</b>	<b>95.7%</b>
<b>Net Expenditure</b>	<b>(40,884)</b>	<b>(42,700)</b>	<b>(1,816)</b>			
<b>900 Reserve Movements</b>						
9002 Cemetery	20,635	39,329	18,694		18,694	52.5%
9004 Street Lighting Schemes	450	3,508	3,058		3,058	12.8%
9006 New Burial Ground	0	70,920	70,920		70,920	0.0%
9010 Christmas Lights - Maintenance	(750)	3,454	4,204		4,204	(21.7%)
9013 Town Council Events	(4,047)	3,150	7,197		7,197	(128.5%)
9016 Cyclical Redecoration	(1,250)	6,884	8,134		8,134	(18.2%)
9017 Insurances	(2,000)	187	2,187		2,187	(1069.5)
9018 Staff Training	1,961	5,595	3,634		3,634	35.0%
9019 Replacement Fixtures/Fittings	(3,306)	16,175	19,481		19,481	(20.4%)
9022 Election Expenses	(3,000)	28,116	31,116		31,116	(10.7%)
9023 Community Facilities	(567)	2,384	2,951		2,951	(23.8%)
9026 CAPITAL	7,965	60,026	52,062		52,062	13.3%
9028 Advisers' Fees	(2,795)	16,410	19,205		19,205	(17.0%)
9029 Graffiti/Street Scene Works	(2,151)	5,464	7,615		7,615	(39.4%)
9030 Severe Weather Contingency	(270)	2,616	2,886		2,886	(10.3%)
9032 Town Initiatives	4,266	7,932	3,666		3,666	53.8%
9034 Muster Green	2,263	8,302	6,039		6,039	27.3%
9036 Haywards Heath Town CIC	4,279	7,673	3,394		3,394	55.8%
9037 Community Warden	(13,639)	11,632	25,271		25,271	(117.3%)
9038 Roundabout Liabilities	0	2,250	2,250		2,250	0.0%
9039 Maintenance Building & Grounds	3,114	12,872	9,758		9,758	24.2%
9041 Town Development	0	5,649	5,649		5,649	0.0%
9042 CCTV	0	11,894	11,894		11,894	0.0%
9043 Fox Hill Village Sign	0	1,000	1,000		1,000	0.0%
9044 Allotments	(5,000)	0	5,000		5,000	0.0%
9055 South Road Trees	(1,884)	4,677	6,561		6,561	(40.3%)
9058 Land Hurstwood Ln - Management	0	30,500	30,500		30,500	0.0%
9059 Speed Indicator Device (SID)	2,248	2,500	252		252	89.9%
<b>Reserve Movements :- Indirect Expenditure</b>	<b>6,521</b>	<b>371,099</b>	<b>364,578</b>	<b>0</b>	<b>364,578</b>	<b>1.8%</b>
<b>Net Expenditure</b>	<b>(6,521)</b>	<b>(371,099)</b>	<b>(364,578)</b>			



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Haywards Heath Town Council

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Detailed Income & Expenditure by Budget Heading year to 31 MARCH 2023

Month No: 12

Policy & Finance Committee - Tuesday, 27 June 2023

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	811,881	778,341	(33,540)			104.3%
Expenditure	796,072	1,149,197	353,125	0	353,125	69.3%
<b>Net Income over Expenditure</b>	<u>15,809</u>	<u>(370,856)</u>	<u>(386,665)</u>			
<b>Movement to/(from) Gen Reserve</b>	<u>15,809</u>					