

**HAYWARDS HEATH TOWN COUNCIL
SCHEDULE OF ASSETS AS AT 31 MARCH 2019**

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
08/11/1990	1	10 folding tables	396.20	
10/05/1991	1	60 stacking chairs in burgundy tweed/black frame (£40.00 part-exchange)	1,394.00	
26/11/1991	1	10 folding tables	397.60	
06/06/2002	1	Sliding folding acoustic partition between Meeting Room 1 & Jubilee Room	4,688.25	
18/07/2002	1	6 folding tables	384.30	
18/07/2002	1	Large table trolley	203.94	
08/08/2002	1	50 stacking chairs	1,250.00	
06/06/2003	4	5m x 4m removable carpet for Jubilee Room		
05/01/2005	1	2 NOBO wall-mounted overhead projection screens	199.98	
06/08/2009	1	Nobo 'Barracuda' mobile flipchart easel	126.95	
06/08/2009	1	Trexus universal stacking chair trolley	46.75	
	1	5m x 4m removable carpet for Jubilee Room	358.33	
	1	10 (1220 x 610) folding tables	623.14	
	1	(4ft diameter) folding table	196.89	
May-18	1	Jubilee Room — replace 4 track lights	231.20	
Nov-18	1	1 sample stacking chair	24.89	
Dec-18	1	80x feet bung inserts for stacking chairs	32.00	
Dec-18	1	50 stacking chairs in teal	1,800.00	12,354.42

31/08/1990	2	60 19.9cl/7oz STKG slimline cups	103.42
31/08/1990	2	60 15.8cm/6¼" slimline plates	92.40
31/08/1990	2	60 15.2cm/6" slimline saucers	70.35
29/09/1990	2	2 electric kettles	33.90
01/10/1990	2	Fibreglass blanket	16.72
29/11/1990	2	Electric cooker	356.46
29/11/1990	2	Refrigerator	165.20
01/03/1991	2	Crockery drainer, bucket, washing-up bowl, chopping board, brush	18.89

01/03/1991	2	5 teaspoons	1.22
18/01/1996	2	Electric boiling ring	29.78
10/01/2001	2	Burco catering boiler	87.00
22/04/2002	2	Deposit for new cooker & hood	212.77
07/05/2002	2	Balance for new cooker & hood	747.23
15/08/2002	2	20 cups & saucers, tea plates & desert bowls	193.00
19/09/2002	2	20 no. 10" dinner plates	88.00
20/09/2002	2	Dessert knives, forks & spoons, table forks & teaspoons	132.00
			C/F 2,348.34

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
			B/F 2,348.34	
04/08/2003	2	Dishwasher	1,550.50	
15/09/2003	2	10 teacups	29.50	
26/09/2003	2	Cutlery & 48 no. 3oz tumblers	82.59	
14/10/2003	2	48 no. 3½oz champagne flutes	50.50	
11/12/2003	2	24 wine glasses	7.60	
07/05/2004	2	48 champagne flutes, 36 table knives & 48 teaspoons	117.84	
01/07/2004	2	LEC larder fridge	237.45	
01/07/2004	2	LEC fridge	152.34	
07/07/2005	2	20 no. 8oz teacups	62.00	
07/07/2005	2	24 saucers	45.60	
08/07/2005	2	60 teaspoons	22.50	
30/03/2009	2	17 no. 165mm dessert bowls	76.50	
30/03/2009	2	10 no. 225mm dinner plates	69.00	
30/03/2009	2	10 no. 8oz stacking teacups	45.00	
24/03/2010	2	7 no. 8oz stacking teacups	34.93	
24/03/2010	2	9 saucers	22.41	
24/03/2010	2	60 no. 19cl glass wine goblets	42.00	
31/03/2010	2	96 teaspoons	23.40	
	2	100 no. teacups & saucers	116.95	
	2	24 dessert spoons	7.70	

	2	48 no. 28cl tumblers	31.20
	2	120 teaspoons	23.90
Aug-17	2	Beko LCSM1545W larder fridge	191.67
Dec-17	2	Replacement dishwasher	1,790.00
Dec-19	2	Beko WTG720M2W washing machine	195.83

7,377.25

Less:

30/10/2003	2	Reimbursement for broken teacup	(2.95)
31/03/2004	2	Reimbursement for broken dinner plate & teacup	(7.45)
02/08/2004	2	Reimbursement for 2 broken teacups	(5.90)
24/02/2005	2	Reimbursement for broken teacup	(2.95)
25/11/2005	2	Reimbursement for 2 broken teacups	(5.90)
24/04/2006	2	Reimbursement for broken teacup	(2.95)

(28.10)

7,349.15

18/10/1990	3	Cloakroom hooks	2.30
26/02/1991	3	4 electric hand dryers	476.00
15/02/2002	3	Horizontal nappy changing unit	288.00
	3	New hand dryer for Gents	547.00
May-19	3	New flooring for Gents	680.00

1,993.30

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
03/09/1990	4	High back executive chair in lilac tweed/chrome	292.40	
27/03/1991	4	Three drawer filing cabinet/light oak, & suspension files	134.00	
08/08/2002	4	Bow-fronted desk in light oak	175.00	
08/08/2002	4	Round table in light oak	80.00	
08/08/2002	4	Bookcase in light oak	75.00	
10/05/2006	4	Hewlett Packard 3600n Colour LaserJet printer, + 3 years extended warranty	759.00	
26/03/2010	4	Lenovo A58 ThinkCentre computer, 3 year warranty, 19" monitor & Microsoft Office SBE 2007 OEM software	763.00	
07/05/2010	4	Nobo Elipse drywipe board	51.98	
02/06/2011	4	Hanns.G 24" TFT LCD monitor	149.00	

Mar-18	4	Office chair (S Trice)	234.29	
Mar-18	4	Lenovo TPad USB 3.0 Ultra Dock	180.00	
Mar-18	4	Lenovo TPad 65W Slim AC	41.00	
Mar-18	4	Lenovo E570 laptop & software	955.00	
Mar-19	4	1200 x 800 tilting top table	186.00	
Mar-19	4	1400mm panel leg desk	174.00	4,249.67

03/09/1990	5	16 boardroom chairs in burgundy hide/light oak frame	2,794.24	
03/09/1990	5	6 trapezoidal tables 60" x 30"/light oak (& legs)	1,571.04	
03/09/1990	5	2 rectangular tables 60" x 30"/light oak (& legs)	475.92	
03/09/1990	5	2 boardroom chairs with arms	385.94	
25/10/1990	5	3 drinking sets	23.46	
06/11/1990	5	2 rectangular tables 60" x 30"/wooden legs, light oak veneer	501.60	
01/03/1991	5	Re-upholstering 12 antique chairs	298.15	
05/06/1991	5	Chair renovations	1,420.00	7,470.35

03/09/1990	6	Square table 650mm x 650mm/light oak (chrome legs)	185.92	
27/03/1991	6	Office chair,swivel/tilt facility with arms/peat	125.00	
13/12/1991	6	1600mm desk with return/mahogany veneer	464.00	
13/12/1991	6	Rectangular table/chrome legs, light oak veneer	195.00	
14/12/1992	6	Office chair,swivel/tilt facility with arms/charcoal	145.70	
11/03/1994	6	Three drawer double width filing cabinet/mahogany veneer	550.00	
14/11/1994	6	Carpet for additional office space	242.00	
06/03/2000	6	Suspension filing trolley	30.79	
08/08/2002	6	4-drawer filing cabinet	99.00	
27/09/2007	6	Hewlett Packard 2600n Colour LaserJet printer	159.99	
06/08/2009	6	Lenovo A58 ThinkCentre computer, 3 year warranty & Microsoft Office SBE 2007 OEM software	624.00	
31/03/2010	6	Lenovo M58 ThinkCentre computer, 3 year warranty, 19" monitor & Microsoft Office SBE 2007 OEM software	763.00	
20/06/2011	6	Trexus high back chair with fixed arms	62.00	
20/06/2011	6	Trexus 2 drawer pedestal desk	220.90	
02/06/2011	6	Lenovo A70 ThinkCentre desktop computer, & Microsoft Office Home & Business 2010 software	555.00	
02/06/2011	6	Hewlett Packard Officejet H470 colour InkJe(c)t printer	158.00	
	6	ViewSonic 24" LED monitor	159.00	
	6	Lenovo ThinkCentre PC (Hewett)	429.00	

	6	Lenovo ThinkCentre PC (Hobbs)	429.00	
	6	2 x Microsoft Office Home & Business 2013 software	378.00	
	6	Microsoft Publisher 2013 (Hobbs)	99.00	
	6	High back chair (R Skidmore)	288.98	
	6	High back chair (A Hobbs)	305.98	
Jun-16	6	Lenovo ThinkCentre E73	432.00	
Jun-16	6	2 x Microsoft Office Home & Business software	378.00	
Jun-16	6	2 no. 24" widescreen monitors	258.00	
Jun-17	6	Lenovo S510 PC + software	833.00	
Jun-17	6	LG LED 23.6" monitor (M Horne)	108.00	
Jun-17	6	Cabling works re office rejig	554.00	
Jan-18	6	Office chair (B Gulliver)	99.99	
Mar-18	6	Office chair (H Hewett)	153.33	
Jul-18	6	3x 1800mm (GDPR) cupboards (1 for Clerk's Office)	477.90	
Oct-18	6	Office chair (M Horne)	46.90	
Mar-19	6	LG 22MK400A-B 22" monitor	75.00	
Mar-19	6	Lenovo E580 i5 laptop & software	1,049.00	
May-19	6	2 x Lenovo USB 3.0 Ultra Dock	360.00	
May-19	6	Electric roller shutter for reception area	1,296.63	
Oct-19	6	Lenovo E590 i5 laptop + Microsoft Office Home & Business 2019 software	1,107.00	
Oct-19	6	Lenovo ThinkPad USB 3.0 Ultra Dock	188.00	14,086.01

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
19/12/1991	7	Conference table/mahogany	120.00	
15/08/2002	7	Tea pot, milk jug & sugar bowl	25.65	
Mar-18	7	Installation of data point	331.00	
Mar-18	7	4 chairs	180.00	

Mar-18	7	2 square tables	166.00	
Mar-18	7	2 x blinds	108.28	
Oct-19	12	Lenovo ThinkPad USB 3.0 Ultra Dock	188.00	1,118.93

31/03/1991	9	Construction of new Town Hall	298,308.64
31/03/1992	9	Construction of new Town Hall	10,376.02
10/08/1992	9	Wall rails to upstairs room	690.30
08/03/1994	9	Office alterations	1,988.00
07/08/1997	9	Surveyor's fees for revised plans for proposed alterations to Town Hall	91.75
30/01/1998	9	1 st instalment for lift	7,853.70
05/03/1998	9	Lift installation — fee for First Stage of Building Regulations	135.12
16/03/1998	9	2 nd instalment for lift	15,707.40
31/03/1998	9	Photocopying expenses for revised plans for lift	21.50
17/04/1998	9	Installation of new electricity service to supply lift	2,408.75
21/04/1998	9	Building Control site inspections fee for lift works	405.38
22/04/1998	9	Interim payment regarding professional services for installation of lift	1,110.00
14/05/1998	9	1 st interim payment for lift works	2,937.50
29/05/1998	9	1 st payment to structural engineers for lift works	1,212.09
09/06/1998	9	2 nd interim payment for lift works	11,632.50
25/08/1998	9	Final instalment for lift	7,853.70
25/08/1998	9	Final payment to structural engineers for lift works	581.92
11/09/1998	9	Interim payment regarding professional services for installation of lift	450.00
22/12/1998	9	Interim payment regarding professional services for installation of lift	175.00
04/02/1999	9	Final payment for lift works	12,940.18
10/01/2000	9	Final payment for professional services for installation of lift	65.00
17/07/2001	9	Building Regulations fee for Town Hall extension	250.00
18/07/2001	9	1 st payment for professional services re Town Hall extension	395.86
23/07/2001	9	Interim account for the provision of drawings, calculations & details for structural works associated with Town Hall extension	419.48
17/09/2001	9	1 st interim payment for Town Hall extension	18,836.57
17/09/2001	9	Building Control site inspections fee for Town Hall extension	796.83
			C/F 397,643.19

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
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			B/F	397,643.19
17/09/2001	9	2 nd payment for professional services re Town Hall extension		425.00
13/11/2001	9	2 nd interim payment for Town Hall extension		20,036.68
29/11/2001	9	3 rd payment for professional services re Town Hall extension		350.00
19/12/2001	9	3 rd interim payment for Town Hall extension		33,960.79
19/12/2001	9	4 th payment for professional services re Town Hall extension		300.00
08/01/2002	9	Final payment for the provision of drawings, calculations & details for structural works associated with Town Hall extension		279.65
31/01/2002	9	4 th interim payment for Town Hall extension		24,877.12
01/02/2002	9	Town Hall extension — to provide calculations & details for construction of raised ceiling to new meeting room		346.63
15/02/2002	9	5 th payment for professional services re Town Hall extension		350.00
18/03/2002	9	5 th interim payment for Town Hall extension		23,695.75
08/05/2002	9	6 th interim payment for Town Hall extension		15,596.00
05/07/2002	9	7 th interim payment for Town Hall extension		9,670.42
03/09/2002	9	6 th payment for professional services re Town Hall extension		654.64
20/09/2002	9	8 th interim payment for Town Hall extension		8,835.89
25/11/2002	9	Handrail for ramp at front of Town Hall		902.00
06/03/2003	9	Final payment for Town Hall extension		11,879.13
31/03/2003	9	Final account for professional services relating to Town Hall extension		129.21
15/05/2003	9	Construction of doorway with double doors between reception & RFO's office		432.40
15/08/2011	9	Creation of 3 additional parking spaces for Town Hall car park		3,625.00
May-14	9	New hot water system for Town Hall		3,665.00
May-14	9	2 replacement boilers for Town Hall		4,827.00
Jun-15	9	Installation of HD CCTV system		1,797.00
Jun-15	9	Installation of access control system (+ 60 access control fobs)		1,167.00
Oct-15	9	Installation of maglock on office door		277.00
Jan-16	9	To fit micro basic board to lift		1,202.83
Mar-16	9	25% deposit for supply & installation of replacement windows for Town Hall		4,093.75
Mar-16	9	To fit CRD switches to lift		419.22
Apr-17	9	Balance less s106 contribution for replacement windows for Town Hall (12,286.25 - 11,890.00)		396.25
Aug-17	9	To fit new guide shoes to lift		203.60
Jun-18	9	Building Regulations application in respect of office alterations		408.00

Jul-18	9	Structural services in respect of Town Hall	265.00	
Feb-19	9	Cabling works in respect of office alterations	1,248.00	
Feb-19	9	Office alterations	16,625.81	
Mar-19	9	To supply & fit carpet tiles following office alterations	2,884.00	
Nov-19	9	Stairwell replacement window	2,602.67	
Feb-20	9	Replacement landing light fitting - LED surface 'skytile'	695.00	596,766.63

14/09/1990	10	Pot plant	3.85	
28/09/1990	10	Prime Contractors — labour cost to move 50 chairs from United Services Club to Town Hall	14.80	
29/09/1990	10	3 signs (name plates)	4.95	
07/11/1990	10	Broom & handle, floor mop, dustpan & brushes	15.68	
07/11/1990	10	2 name plates	2.87	
29/01/1991	10	J P Removals — removal of chairs from MSDC to Town Hall	60.50	
Apr-17	10	Redevelopment of HHTC website	900.00	
Sep-17	10	Deputy Mayor's Badge of Office	912.59	
Nov-17	10	Giant Prime - E3 electric bike	1,575.00	3,490.24

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
31/03/1997	11	Cemetery (nominal value)	1.00	
31/03/1997	11	4 allotment sites (nominal value)	1.00	
31/03/1997	11	Footpath Park Road to Ryecroft (nominal value)	1.00	
08/12/1997	11	New WC at America Lane allotment site	1,360.00	
26/04/2002	11	6m x 6m hexagonal marquee	3,220.00	
24/02/2003	11	Hard surface kit for marquee	250.00	
06/08/2009	11	4m x 10m Party Tent, complete with ground bar & tie down kits, & flooring	637.38	
	11	New canopy for marquee	1,020.00	
	11	Fp St. Edmunds–Wivelsfield Rd	900.00	
	11	LR searches re St. Edmunds fp	270.00	

01/10/2015	11	Replacement frame for marquee	515.00	8,175.38
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Less:

Feb-17	11	Replacement frame for marquee — contribution from Bentswood Community Partnership	(250.00)	(250.00)
				7,925.38

03/09/1990	12	Square table 650mm x 650mm/light oak (wooden legs)	185.92	
13/12/1991	12	Rectangular table/wooden legs, light oak veneer	195.00	
14/12/1992	12	Office chair,swivel/tilt facility with arms/peat	145.70	
18/12/1992	12	CHUBB reconditioned record protection cabinet	1,075.00	
24/02/1994	12	1600mm work station, slab ends cut down/light oak	198.00	
24/02/1994	12	Three drawer mobile pedestal/light oak	88.50	
11/03/1994	12	Corner link with modesty panel & 2 half legs/light oak veneer	222.00	
06/03/2000	12	Tall open front bookcase in light oak	180.00	
07/09/2007	12	Hewlett Packard 3600n Colour LaserJet printer, + 3 years extended warranty	729.00	
26/03/2010	12	Hanns.G 24" LCD monitor	149.00	
31/03/2010	12	Lenovo M58 ThinkCentre computer, 3 year warranty & Microsoft Office SBE 2007 OEM software	643.00	
Feb-15	12	Lenovo ThinkCentre PC (Sturgeon), Microsoft Office Home & Business 2013 software	544.00	
Mar-19	12	Electric 'sit/stand' desk	420.00	
Oct-19	12	Lenovo E590 i5 laptop + Microsoft Office Home & Business 2019 software	1,107.00	
Oct-19	12	Lenovo ThinkPad USB 3.0 Ultra Dock	188.00	6,070.12

27/09/2000	13	Purchase of second-hand grounds maintenance assets	875.00	
05/02/2001	13	Set of tools	851.05	
05/02/2001	13	Heater for depot		
19/04/2001	13	Welding & cutting set	289.00	
19/04/2001	13	Adjustable reamer	75.73	
08/05/2001	13	Workshop equipment	936.71	
09/08/2001	13	John Deere tractor mower		
09/08/2001	13	John Deere lawnmower		
06/09/2001	13	9" angle grinder	85.10	
06/11/2001	13	Mini tractor lift for workshop	725.00	
12/03/2002	13	Deposit for replacement grounds maintenance van		
			C/F	3,837.59
Date of	Location/	Description of Item	Cost or	Location/

Purchase/ Acquisition	Category Code		Value (£)	Category Total (£)
			B/F	3,837.59
22/03/2002	43	Balance for replacement grounds maintenance van		
29/10/2002	43	Brushcutter		
29/10/2002	43	Hedge trimmer		
29/10/2002	13	Vacuum shredder	217.39	
04/08/2003	13	50m hose, hose reel & 2 lances	362.19	
18/08/2003	13	Telescopic ladder	174.00	
18/08/2003	13	Platform stepladder	118.00	
15/09/2003	43	Trailer, complete with mesh side kit		
15/09/2003	43	Lawnmower		
15/09/2003	43	Brushcutter		
15/09/2003	13	Bosch industrial hammer drill	169.00	
27/05/2004	13	250 gallon water bowser	1,153.40	
27/05/2004	43	48" Hayter Harrier lawnmower		
28/05/2004	43	Echo handheld power blower		
24/08/2004	13	Medusa 2.5kW generator	297.87	
29/09/2004	43	Second hand LDV Convoy Tipper truck		
04/10/2004	43	Modifications to LDV Convoy Tipper truck		
31/01/2005	43	Echo brushcutter		
31/01/2005	13	Echo power blower	169.00	
25/04/2005	43	Honda mini tiller & accessory kit comprising aerator, dethatcher, edger & wheel kit		add accessories ↵
25/04/2005	13	Accessory kit for Honda mini tiller, comprising aerator, dethatcher, edger & wheel kit	127.66	
27/05/2005	13	Pair of aluminium ramps (width 305mm, length 3,240mm, capacity 995kg)	438.00	
06/12/2005	43	Propane gas heater for depot (10kW)		
24/01/2006	13	Fertilizer spreader	221.60	
25/01/2006	13	Propane gas heater for depot	188.58	
10/02/2006	13	John Deere lawn tractor attachments: aerator, carrier frame & splitter	579.85	
21/03/2006	13	John Deere lawn tractor with deflector & hopper attachments	2,584.21	
28/04/2006	13	Roller attachment	133.45	
24/05/2006	13	Wessex trailer	634.05	

04/07/2006	13	Hayter Harrier 48 (493) A/D B.B.C. lawnmower	615.00	
12/02/2007	13	Metabo SXE450 DUO 240V orbital sander	149.00	
			C/F	12,169.84
Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
			B/F	12,169.84
07/03/2007	13	Echo SRM360SLU brushcutter	356.15	
07/12/2007	13	Makita BTP140RFE 18V LXT 4-function drill/driver	289.00	
07/12/2007	13	Trend SNAP/TH2/SET 60-piece tool set & holder	59.99	
17/12/2007	13	Echo ES2400 Shred 'n' Vac power blower	175.56	
16/09/2008	13	John Deere JS63V mulching lawnmower	455.60	
31/12/2008	13	John Deere R54RKB rear roller lawnmower (Serial No. SA0818X001239)	723.35	
22/04/2009	13	John Deere X540 lawn tractor, with 54" mower deck & grass collector	5,050.80	
10/08/2009	13	John Deere R47RKB rear roller walk-behind lawnmower		
21/09/2009	13	Honda FG201 mini tiller (Serial No. FAAF-1026710)	325.00	
03/11/2009	13	Echo PB650 Backpack blower (Serial No. 36006038)	320.87	
29/07/2010	13	Echo SRM350ESU brushcutter (Serial No. 36011949)	449.65	
29/07/2010	13	John Deere R47RKB rear roller walk-behind lawnmower (Serial No. SA0817X001679)	721.88	
29/07/2010	13	Echo SRM350ESU brushcutter (Serial No. 36012153)	499.07	
29/07/2010	13	Echo HC331ES hedgecutter (Serial No. 36002612)	433.03	
03/03/2011	13	Renault Trafic SL27 dCi 115 van, registration no. GU11 XTE	13,501.17	
15/03/2011	13	Echo SRM350ESU brushcutter (Serial No. 36019699)	454.17	
15/03/2011	13	Front blade attachment for John Deere (X540) lawn tractor	452.18	
10/11/2011	13	Honda FG201 mini tiller (Serial No. FAAF-1027684)	382.50	
23/11/2011	13	Hayter Harrier 48 Pro Autodrive lawnmower (Serial No. 312000049)	665.00	
07/12/2011	13	Wessex ATV 2200 trailer, complete with mesh side kit	833.33	
13/02/2012	13	Husqvarna 535RXT brushcutter	450.00	
13/02/2012	13	Husqvarna 535RXT brushcutter	450.00	
13/02/2012	13	Husqvarna 440e-series chainsaw	321.99	
13/02/2012	13	Husqvarna 236 chainsaw	172.80	
	13	Husqvarna R 316T AWD r/o	4,630.00	
	13	J Deere JS63 21" mulching	535.00	
	13	BCS flail mower	2,926.87	

	13	Stihl BR 350 backpack blower	243.13
	13	Stihl long-reach hedge trimmer	546.89
	13	Stihl HS 86 R hedge-cutter	364.00
	13	Stihl BR 350 backpack blower	321.75
	13	Renault Master Tipper truck	22,339.63
	13	Stihl BR 500 backpack blower	320.00
	13	Hayter Harrier 48 Pro mower	666.00
	13	Hayter Harrier 56 Pro mower	799.33
Nov-14	13	John Deere JS63 21" rotary mower	537.50
Nov-14	13	Makita 18V cordless drill	99.99
Dec-14	13	Hayter Harrier 48 (496) Pro mower	666.00
Dec-14	13	Hayter Harrier 56 (566) Pro mower	839.33
Dec-14	13	Husqvarna 535RXT brushcutter	415.62
Jul-15	13	Honda FG201 micro tiller (386.00) & scarifier kit (167.48)	553.48
Jul-15	13	Stihl HT-KM pole pruner	160.00
Jul-15	13	Hayter Harrier 56 Pro mower	839.00
Jul-15	13	Stihl BG56 C-E hand held blower	160.00
Jul-15	13	Husqvarna TS 346 ride-on mower (2,545.00) & 3 bin grass collector (200.00)	2,745.00
Nov-15	13	Makita 4350FCTWJX jigsaw	139.00
Oct-16	13	2 x STIHL FS 360 C-E strimmers	1,064.00
Oct-16	13	STIHL HS 82 R30 hedge trimmer	351.75
May-17	13	HONDA HRS 536 SK 53cm	375.00
Aug-17	13	Honda FG201 micro tiller	373.93
Nov-17	13	Hayter Harrier 56 Pro mower	840.00
Dec-17	13	STIHL BR 500 backpack blower	352.50
Dec-17	13	STIHL MS211 chainsaw 16" bar	237.50
Aug-18	13	STIHL KM 9 kombi engine unit	240.00
Feb-19	13	STIHL BR 500 backpack blower	352.50
Feb-19	13	STIHL BG 56 C-E hand held blower	165.00
Feb-19	13	Husqvarna HVBC525RX	243.75
Feb-19	13	Husqvarna HVSW445 18"	281.25
Feb-19	13	STIHL HS82R30 hedge trimmer	365.63

Mar-19	13	Bateson B85 trailer + extra kit	1,175.00
May-19	13	Honda HR5536 VK 53cm mower	399.38
May-19	13	STIHL KM 94 RC-E	231.25
May-19	13	Hayter Harrier 56 Pro mower	874.37
Oct-19	13	STIHL BG 56 C-E hand held blower	171.88
Oct-19	13	Husqvarna HVBC525RX brushcutter	243.75
Oct-19	13	Purchase of (retired) Head Groundsman's tools	3,500.00

92,398.89

Less:

19/09/2001	13	Sale of triple gang mower to Hassocks Football Club	(600.00)
18/08/2004	13	Sale of second-hand 'Ransome' lawnmower to Cuckfield Cricket Club	(200.00)
02/09/2004	13	Sale of Ford Transit Tipper truck	(100.00)
19/11/2004	13	Sale of second-hand 'Massey Ferguson' tractor to Hassocks Football Club	(1,200.00)
06/05/2009	13	Sale of second-hand John Deere tractor mower to Hassocks Football Club	(450.00)
30/03/2011	13	Disposal of NISSAN grounds maintenance van, registration no. Y849 NCD	(50.00)
Dec-14	13	Trade-in for used John Deere lawnmower	(125.00)
Dec-14	13	Trade-in for used John Deere lawnmower	(150.00)

(2,875.00)

89,523.89

18/10/1991	44	Canon mega zoom camera	
08/11/1991	14	18" guillotine	161.10
04/12/1991	44	Tulip cd 386Sx computer, Hewlett Packard LJ IIIIP printer, Wordperfect 5.1	
09/03/1992	14	NOBO display kit/royal blue	488.81
23/09/1993	44	Olivetti M4 486Sx computer, MS DOS 6 & Windows 3.1	
23/09/1993	44	Microsoft Office suite software	
12/10/1993	44	Switch box & cabling for computer	
11/03/1994	44	Network cards, software & cabling	
13/02/1995	14	Hewlett Packard Laserjet 4 plus	1,075.00
13/02/1995	44	Olivetti M4 432s Module i486Sx2 computer, MS-DOS 6.2, Windows 3.1 etc	
13/02/1995	44	Microsoft Office CCP upgrade	
17/07/1996	14	3M overhead projector	249.99
			C/F
			1,974.90

Date of Purchase/	Location/ Category	Description of Item	Cost or Value	Location/ Category
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Acquisition	Code		(£)	Total (£)
			B/F	1,974.90
17/07/1996	14	Tripod projection screen		84.49
06/08/1997	44	Olivetti ModuloP200MT computer, Hewlett Packard HP870 colour Inkjet printer, associated equipment & software		
02/06/1999	44	Laminator		
25/06/1999	44	Modem to enable connection to the Internet		
30/07/1999	44	New computer & associated equipment & software		
09/12/1999	14	New network cabling system		627.00
09/12/1999	14	Scanner		96.00
01/02/2002	14	Thermal binder		46.96
01/02/2002	14	Automatic numbering machine		38.79
19/09/2002	14	To provide, configure & install server		750.00
19/09/2002	14	Network cabling & associated equipment for new computers		600.00
20/09/2002	44	4 PCs & associated software licences		
30/10/2002	44	2 Hewlett Packard deskjet 3820 printers + USB cable		
02/01/2003	14	Hewlett Packard deskjet 840C printer		96.00
02/09/2003	14	Digital camera & accessories		270.18
14/10/2003	14	Portable hearing loop system, loop listener & quick tester		503.48
03/08/2004	14	HP Deskjet 3650 C8974a printer & USB lead		64.78
24/11/2004	14	NOBO flipchart easel		81.03
07/09/2007	14	Accounting software package (RBS Software Solutions)		1,710.00
07/09/2007	14	Bookings software package, including sales ledger (RBS Software Solutions)		1,000.00
27/09/2007	44	Fujitsu Siemens Econol 200 file server (3 years warranty) & associated equipment & software		
13/08/2008	14	Swordfish 2000XCD cross cut shredder		159.79
12/03/2009	44	D Link DWL 2100AP Wireless Access Point (to facilitate Wi Fi Internet)		
26/03/2010	14	Panda Security for Business with Exchange software — 3 year cover for server + 5 workstations		288.00
04/05/2010	14	Fujitsu Esprimo V6555 laptop (Serial No. YKLM128190) & Microsoft Office SBE 2007 OEM software		588.00
04/05/2010	44	BenQ MP615P digital projector (Serial No. PDR2A00464001)		
24/11/2010	14	Fuji AX280 digital camera (Serial No. 0UN63014) & 2GB SD memory card		83.84
02/06/2011	14	Netgear N300 wireless dual band ADSL2+ modem router, with Netgear N600 wireless dual band USB adapter		129.00
02/06/2011	14	Lenovo TS200V tower server & associated software, including installation & set up		3,367.00
	44	GBC Fusion 1000L A3 laminator		
	14	Fellowes Saturn2 A3 laminator		129.99

May-14	14	SonicWALL TZ 205 Firewall	782.00
Sep-14	14	Bush CD micro system	42.73
Dec-14	14	Installation/set up - new server	1,687.00
May-15	14	Logitech z333 PC speakers	41.66
Oct-15	14	BenQ MX620ST projector	455.00
May-16	14	Lenovo Essential B50-80 laptop	319.00
May-16	14	Microsoft Office Home & Business software	189.00
Sep-16	14	APC Smart-UPS (IT protection)	300.00
Oct-16	14	SONY DSC-W810 digital camera	57.50
May-17	14	Q-CONNECT Q15CC cross cut shredder	194.99
Jun-17	14	SonicWALL TZ205 security suite	370.00
Mar-18	14	Ubiquiti UniFi Access Point	116.00
Jul-18	14	Nobo tripod projecting screen	241.66
Jul-18	14	Nobo tripod flipchart easel	107.70
Sep-18	14	Canon PowerShot SX540HS digital camera	225.02
Mar-19	14	2 magnetic whiteboards	105.60
			17,924.09

03/09/1990	15	15 side chairs in burgundy tweed/light oak frame	951.00
01/10/1990	15	4 water/gas extinguishers	180.80
01/10/1990	15	2 carbon dioxide extinguishers	126.72
05/10/1990	15	Curtains	591.15
12/10/1990	15	Vacuum cleaner & attachments	178.90

			C/F	2,028.57	
Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)	
			B/F	2,028.57	
12/10/1990	15	Official Opening wooden tablet	75.78		
24/10/1990	15	Table mats	2.34		
25/10/1990	15	6 ash trays	5.17		
12/11/1990	15	Car park sign	177.00		
17/01/1991	15	Curtains & vertical blinds	1,587.85		

22/02/1991	15	Notice board	686.41	
12/08/1991	15	17 wooden name blocks	186.00	
09/11/1991	15	7m white aluminium flagpole	234.00	
19/01/1993	15	2 sets of vertical window blinds	130.00	
05/02/1993	15	Olivetti OFX 330AC fax machine	399.00	
21/03/1994	15	2 sets of vertical window blinds	130.00	
03/03/1999	15	BT Norstar telephone system	1,264.90	
18/03/2002	15	dyson DC07 vacuum cleaner	245.96	
23/07/2002	15	Telephone	50.00	
08/08/2002	15	Installation of 9 telephone sockets & reprogramming of telephone system	536.00	
30/09/2002	15	SEBO automatic X4 Extra vacuum cleaner	218.71	
18/02/2003	15	25% deposit for takeover of & additions to existing intruder alarm system	212.50	
26/02/2003	15	Balance due for takeover of & additions to existing intruder alarm system	637.50	
27/09/2010	15	SEBO 'X4 extra' vacuum cleaner	229.78	
07/10/2011	15	Required additions to existing fire detection & emergency lighting installations	1,145.00	
	15	Stairway evacuation chair	614.00	
Jul-15	15	To upgrade intruder alarm panel	727.00	
Feb-19	15	6x blinds for 'new' offices	277.15	11,800.62
24/02/2000	16	2 no. 12" deep shelving units	161.92	161.92
Grand Total				782,284.72

Key to Location/Category Codes

1	Meeting Rooms
2	Kitchen
3	Cloakrooms
4	Clerk's Office
5	Council Chamber
6	General Office
7	Mayor's Office
8	Foyer
9	Town Hall
10	Miscellaneous

11	Community Assets
12	Responsible Financial Officer's Office
13	Grounds Maintenance Assets
14	Office Equipment
15	General Fixtures & Fittings
16	Store Room

**HAYWARDS HEATH TOWN COUNCIL
SCHEDULE OF GARDENING/GROUNDS MAINTENANCE ASSETS**

Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)
27/09/2000	13	Purchase of second-hand grounds maintenance assets	875.00	
05/02/2001	13	Set of tools	851.05	
19/04/2001	13	Welding & cutting set	289.00	stolen
19/04/2001	13	Adjustable reamer	75.73	
08/05/2001	13	Workshop equipment (including Migmate 150 Turbo mig welder, cost £210.90 - stolen)	936.71	
06/09/2001	13	9" angle grinder	85.10	
06/11/2001	13	Mini tractor lift for workshop	725.00	
29/10/2002	13	Vacuum shredder	217.39	
04/08/2003	13	50m hose, hose reel & 2 lances	362.19	
18/08/2003	13	Telescopic ladder	174.00	
18/08/2003	13	Platform stepladder	118.00	
15/09/2003	13	Bosch industrial hammer drill	169.00	
27/05/2004	13	250 gallon water bowser	1,153.40	
24/08/2004	13	Medusa 2.5kV generator	297.87	
31/01/2005	13	Echo power blower	169.00	stolen
25/04/2005	13	Accessory kit for Honda mini tiller, comprising aerator, dethatcher, edger & wheel kit	127.66	
27/05/2005	13	Pair of aluminium ramps (width 305mm, length 3,240mm, capacity 995kg)	438.00	stolen
24/01/2006	13	Fertilizer spreader	221.60	
25/01/2006	13	Propane gas heater for depot	188.58	
10/02/2006	13	John Deere lawn tractor attachments: aerator, carrier frame & slitler	579.85	
21/03/2006	13	John Deere lawn tractor attachments: deflector & hopper	226.30	
28/04/2006	13	Roller attachment	133.45	
24/05/2006	13	Wessex trailer	634.05	
04/07/2006	13	Hayter Harrier 48 (493) A/D B.B.C. lawnmower	615.00	
12/02/2007	13	Metabo SXE450 DUO 240V orbital sander	149.00	
07/03/2007	13	Echo SRM360SLU brushcutter	356.15	stolen
07/12/2007	13	Makita BTP140RFE 18V LXT 4-function drill/driver	289.00	stolen
07/12/2007	13	Trend SNAP/TH2/SET 60-piece tool set & holder	59.99	
17/12/2007	13	Echo ES2400 Shred 'n' Vac power blower	175.56	stolen
16/09/2008	13	John Deere JS63V mulching lawnmower	455.60	stolen
31/12/2008	13	John Deere R54RKB rear roller lawnmower (Serial No. SA0818X001239)	723.35	stolen

			C/F	11,871.58	
Date of Purchase/ Acquisition	Location/ Category Code	Description of Item	Cost or Value (£)	Location/ Category Total (£)	
			B/F	11,871.58	
21/09/2009	13	Honda FG201 mini tiller (Serial No. FAAF-1026710)	325.00	stolen	
03/11/2009	13	Echo PB650 Backpack blower (Serial No. 36006038)	320.87	stolen	
29/07/2010	13	Echo SRM350ESU brushcutter (Serial No. 36011949)	449.65	stolen	
29/07/2010	13	John Deere R47RKB rear roller walk-behind lawnmower (Serial No. SA0817X001679)	721.88	stolen	
29/07/2010	13	Echo SRM350ESU brushcutter (Serial No. 36012153)	499.07	stolen	
29/07/2010	13	Echo HC331ES hedgecutter (Serial No. 36002612)	433.03	stolen	
15/03/2011	13	Echo SRM350ESU brushcutter (Serial No. 36019699)	454.17	stolen	
15/03/2011	13	Front blade attachment for John Deere (X540) lawn tractor	452.18		
10/11/2011	13	Honda FG201 mini tiller (Serial No. FAAF-1027684)	382.50	stolen	
23/11/2011	13	Hayter Harrier 48 Pro Autodrive lawnmower (Serial No. 312000049)	665.00	stolen	
07/12/2011	13	Wessex ATV 2200 trailer, complete with mesh side kit	833.33	stolen	
13/02/2012	13	Husqvarna 535RXT brushcutter	450.00		
13/02/2012	13	Husqvarna 535RXT brushcutter	450.00		
					18,308.26
12/06/2012	13	John Deere JS63 21" mulching mower (Serial No. 1SA1013XCC0005474)	535.00		
09/08/2012	13	Stihl BR 350 backpack blower (Serial No. 287440507)	243.13		
09/08/2012	13	Stihl long-reach hedge trimmer (Serial No. 287810880)	546.89		
10/09/2012	13	Stihl HS 86 R hedge-cutter (Serial No. 175461639)	364.00		
10/09/2012	13	Stihl BR 500 backpack blower (Serial No. 290538601)	321.75		
17/06/2013	13	Stihl BR 500 backpack blower (Serial No. 294714156)	320.00		
17/06/2013	13	Hayter Harrier 48 Pro lawnmower (Serial No. 496H313000722)	666.00		
17/06/2013	13	Hayter Harrier 56 Pro lawnmower (Serial No. 566H-313000586)	799.33		
					22,104.36