

HAYWARDS HEATH TOWN COUNCIL

The Town Hall, 40 Boltro Road, HAYWARDS HEATH, West Sussex RH16 1BA

Tel: 01444 455694

Fax: 01444 455075

Town Clerk: STEVEN TRICE



MEETING ROOM CHARGES: 1 APRIL 2021 - 31 MARCH 2022

Contact e-mail addresses:

brenda.gulliver@haywardsheath.gov.uk

helen.hewett@haywardsheath.gov.uk

Contact e-mail addresses:			Commercial £ per hour	Non-Commercial £ per hour
Jubilee Room	Mon - Fri Sat		23.00 34.00	15.50 23.00
Room 1	Mon - Fri Sat		23.00 34.00	15.50 23.00
Room 2	Mon - Fri Sat		30.00 38.00	18.50 25.00
Room 3	Mon - Fri Sat		17.50 28.00	12.50 18.50
Mayor's Office	Mon - Sat		10.50	10.50
Use of kitchen	For making coffee & tea	Mon - Sat	£ per session	15.50

Rooms 1 & 2 jointly	Mon - Fri Sat		46.50 66.00	29.00 42.00
Room 1 & Jubilee Room jointly	Mon - Fri Sat		40.00 61.00	25.00 39.00
Rooms 1 & 2 & Jubilee Room jointly	Mon - Fri Sat		67.00 97.00	40.00 64.00

Whole of upstairs including use of kitchen	Mon - Fri	80.50	55.50
	Sat	100.00	72.00
Wedding Receptions/Celebratory Functions	Mon - Fri	77.50	
	Sat	97.00	

Use of flipchart stand (paper <u>NOT</u> provided)	£ per session	2.50
Use of projector	£ per session	5.00

Council Chamber	Commercial £ per session	Non-Commercial £ per session
Availability of the Council Chamber is at the Town Clerk's discretion.	85.50	85.50

Civil Marriages/Partnerships	One-off charge (£)
Jubilee Room & Room 1 jointly	360.00